



Dear Parents/Guardians

I am currently filling the position of Chairperson of the Castleknock Community College Parents' Association. I have completed my term of office as per the PA constitution and a replacement is required. Two parents have kindly volunteered to take up the positions of Secretary and Deputy Treasurer, however, we don't yet have a Chairperson.

In order for the Association to function, it is necessary that the position of Chairperson is filled. You will all be aware of the invaluable contribution which the Association makes to school life, so I'm sure you will agree that the PA must continue to function. I have found my time in this role to be both rewarding and fulfilling. This level of involvement in College life has benefitted me in my role as a parent to a student in ways too numerous to mention, not least by being up to date on College life. It has also been beneficial to be associated with parents/guardians who are interested in positive involvement by giving generously of their time and expertise in numerous ways.

The position is open to all parents and guardians and prior experience with the Parents Association is not a requirement. The role of Chairperson is not in any way a solitary job but is a collaborative effort between all the officers. Here is a brief outline of the position of Chairperson:

- Chair the monthly meetings (during school terms) which last for about an hour, although if unavailable the Secretary or Treasurer may deputise.
- Address public meetings within the school a few times a year on occasions such as introductory evenings for parents of prospective students and to present an annual report to the Board of management.
- It may also be necessary to meet with school management from time to time and this is always a pleasant experience.

The role is not at all time consuming and as I said earlier, enhanced the years I have spent as a parent to a child in secondary school.

Could any parents/guardians who would like to be considered for this position please email me at pacastleknockcc@gmail.com.

I will be happy to give a more in-depth picture of what the job entails. In addition, I am more than happy to provide any new Chairperson with as much ongoing assistance as required in settling into the role.

Kindest Regards

John Maxwell