

PLANT SALE

CASTLEKNOCK COMMUNITY COLLEGE
CARPENTERSTOWN ROAD.

Summer Bedding Plants	Coffee & Tea Shop
Hanging Baskets	New for 2023 -
Window Boxes	Delicious BBQ'd Hot Food
Tubs & Shrubs	& Cake Competition
Fruit & Vegetable Plants	
Garden Accessories	

**SAT 6 MAY
& SUN 7 MAY
10AM TO 5PM.**

pacastleknockcc@gmail.com
@cccPlantSale

Debit & Credit Card Facility



CCC PA Plant Sale Planning Meeting & Monthly Update 24th April 2023

PLANT SALE

CASTLEKNOCK COMMUNITY COLLEGE

CARPENTERSTOWN

**SAT 6TH
SUN 7TH MAY**

10am - 5pm

Agenda – 24th April 2023

- Summary PA meeting 6th March
- Summary plant sale meeting 27th March
- Finance update
- Why are we doing this ?
- What preparation to-date
- What support we need before the big event
- What support we need at the big event
- Volunteer recruitment
- College extension & resource update
- School update – John Cronin (Principal)

AOB



Summary: 6th March Monthly Meeting

- Finance update €4,578.49 balance in the bank account as at 28th February
- Update on the school extension and resource letter that the PA sent to the BOM of CCC:
 - The BOM were informed that no application had been made by the patron (DDLETB) to the Dept of Education to commence the process of providing additional accommodation. The consequences of this are as follows:
 - That currently 240 new students enrol in 1st year however in 2024 this will be considerably less
 - The the school wishes to provide classes for students with special educational needs but cannot do so until the new classes are
 - Further Updates will be provided as they arise
 - The PA may need to take a more active / leadership role

Summary: 6th March Monthly Meeting

- Update on parental talk with Maria Foreman “ Raising Resilient Adolescents”, great attendance over 100+ parents and great takeaways for parents
- Update on TY Pool and survey going be drafted and sent out to parents
- Plant Sale planning has commenced and its scheduled 6th & 7th May
- Policy Update volunteers required for 2 polices
 - Data Protection
 - Acceptable use of devices
- Update on school matters including building from John Cronin

Summary: 27th March Monthly Meeting

- Plant sale taking place on 6th & 7th May
- The reason for doing it are our major fundraiser, enhance our children's experience, community event, parents getting to know one another and fun
- We will be selling a broad range of plants and planning for the same volume as 2019, need additions are a cake sale and BBQ
- The plants are sourced from Kilmoon Cross Nurseries
- A lot of preparation done to-date but more to do and we need volunteers
- Letters sent to school supplier, local businesses and parents for raffle prizes and support with the plant sale and the response has been excellent
- Request for volunteers for preparation and at the event itself
- Next meeting 24th April for monthly PA meeting and plant sale planning



Finance Update

Opening Balance 01st of March 2023	€4,578.49
Plus bank transfer	€ 4.43
Plus Donations	
Plant Sale CCC Castleknock Framers Frank Carolan	€ 60.00
Peak Learning Ltd.	€ 100.00
Raffle	€ 20.00
Alain Barr	€ 25.00
Abbey Badges Mary Grogan	€ 50.00
Income Total	€ 259.43
Opening Balance plus Income	€4,837.92
Less Expenditure	
Cheque 500607	€ 250.00
Bank Fees	€ 5.49
Gov Stamp Duty	€ 1.00
Expenditure Total	€ 256.49
Subtotals: OB +Inc - Exp	€4,581.43
Closing Balance as of 31st of March 2023	€4,581.43

- Additional costs in April not logged yet:
 - Garden decorations
 - Flyer printing
 - Ticket printing
 - Sum up machines
 - Extension leads
 - New Posters
 - Raffle prizes
 - Cake Competition prizes
- Also there are additional sponsorship monies that were lodged in April



Why are we doing this

- Our major fundraiser, profit of €24k in 2022
- Enhance our children's experience in CCC
- Proceeds used for
 - Lunchtime arrangements, picnic facilities & separate rooms senior students
 - Invest in stage area and musical dept
 - IT requirements Learning Support Dept
- Major Community event in its 24th year
- Create a buzz in the College & locality
- Parents getting to know one another
- Fun



What preparation todate



- Sponsors – **Centra Laurel Lodge primary sponsor**
- 1,000+ Boxes – **Get Fresh**
- Posters put up
- Raffle tickets sent out
- Sum-up – cashless system
- Flyers printed
- Volunteer recruitment



What preparation todate



What preparation todate - Raffle



- Lots of great prizes
 - PS5 disc console
 - 55" LG TV
 - 2 tickets to Longitude (Saturday)
 - 2 ball & 4 balls vouchers
 - Meal vouchers
 - Many more Vouchers
 - Gifts
- **Tickets & letter given to pupils on 20th April**



What preparation to date – Cake / Cupcake Competition

- Entries open to all CCC students
- Theme: Spring Flowers
- Entrants should make a cake or a minimum of 6 cupcakes (no maximum!). All entries should be dropped into the Café at the Plant Sale between 10am & 12pm on Saturday 6th and Sunday 7th May
- 1st & 2nd place winner on Saturday & another 1st & 2nd place winner on Sunday
- Multiple entries allowed.



What support we need before the big event



- Deliver Flyers to 9,000 homes
- Give out posters to shops, clubs, businesses in the locality to display
- Push the students to returns tickets (went out Thursday 20th April)
 - 1,300 students X 1 Book X €10 = **€13,000**
- **Spread the word re volunteers, tell your friends**
- Tell everyone about the event



What support we need at the big event

- Set up of school hall on **Friday 6th from 4pm**
 - Tables
 - Plants on tables, walls, floor when deliveries arrive
 - Compost to the front
 - **Require 25 People**
- **Saturday 6th and Sunday 7th** we need **circa 35 Volunteers per shift**
 - Morning shift 9:30-1:00
 - Afternoon shift 1:00-5:00
- Roles - plant sellers/cake sale/cash desk/parking attendants/compost sales/BBQ etc
- Sunday tidy up **Require 30 People @ 5:00** could happen earlier



Volunteer recruitment

- Please give your details to Denise Karen or myself
 - Name
 - Email
 - Mobile number
 - Times can help on Friday/Saturday/Sunday
 - Role

Fri 5th May	Saturday 6th May	Saturday 6th May	Sunday 7th May	Sunday 7th May	Sunday 7th May
4:00 - 7:30	9:30-1:00	1:00 -5:00	9:30-1:00	1:00 -5:00	5:00- 7:00
Setup	Plant Sale	Plant Sale	Plant Sale	Plant Sale	Tidy up
✓	✓	✓	✓	✓	✓

- Flyer deliveries “1 for everyone in the Audience”
- If friends interested email the PA at pacastleknockcc@gmail.com or contact John @ 087-2905046
- Thank You if you have already volunteered or if You can do another slot

College Extension & Resources - Update

- Update from Anne Marie/Myles and John Cronin on the latest developments.



School Update

John Cronin – Principal



AOB

THANK YOU PARENTS

Next Meeting TBC
