

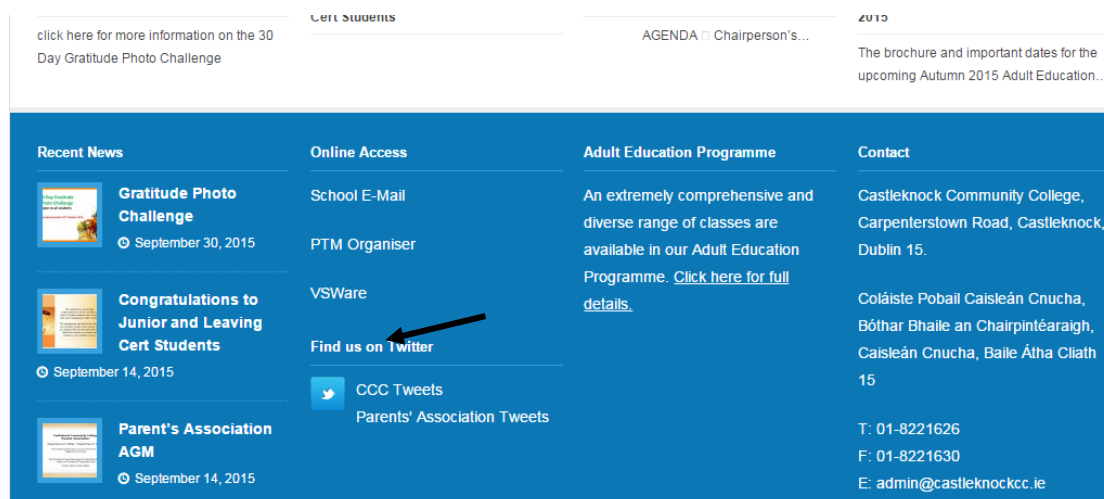
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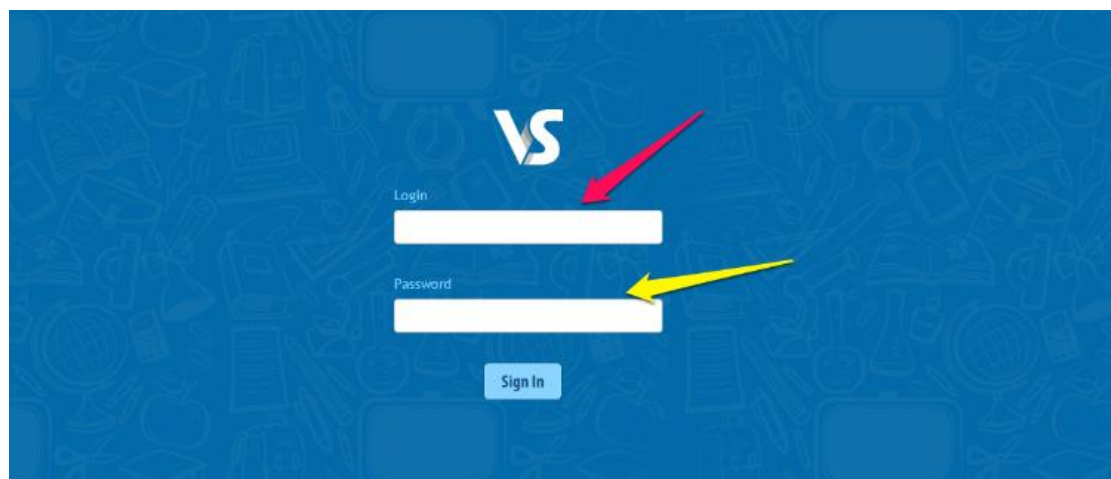
Accessing VS Ware

*******Please be aware that VS Ware works considerably better if you use Google Chrome as your browser rather than Internet Explorer*******

To login into VS Ware visit the schools website, www.castleknockcc.ie, scroll to the bottom of the page and click the link for “VS Ware”



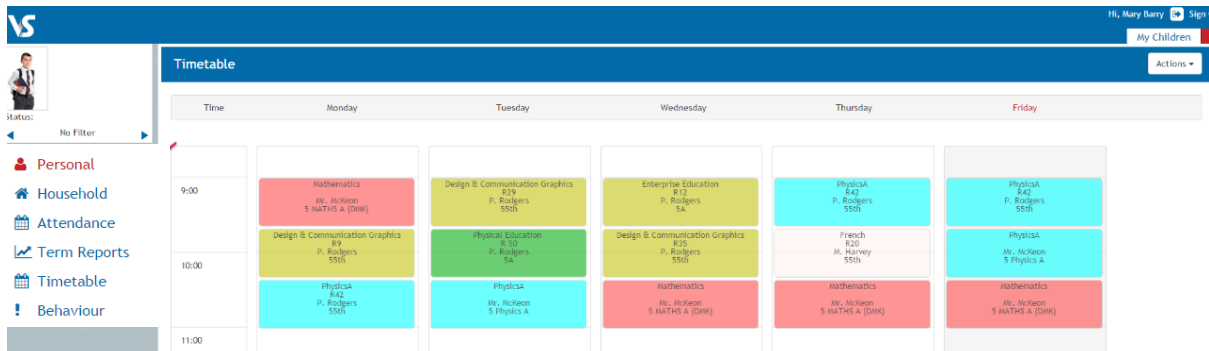
Use your unique username and password to log in



A QUICK GUIDE TO VS WARE - PARENTS VIEW

Timetable

Using the “Timetable” tab on the left hand side of the screen, you will be able to view your child’s subjects, rooms and teachers’ names. A red line appears across the page showing the current time.



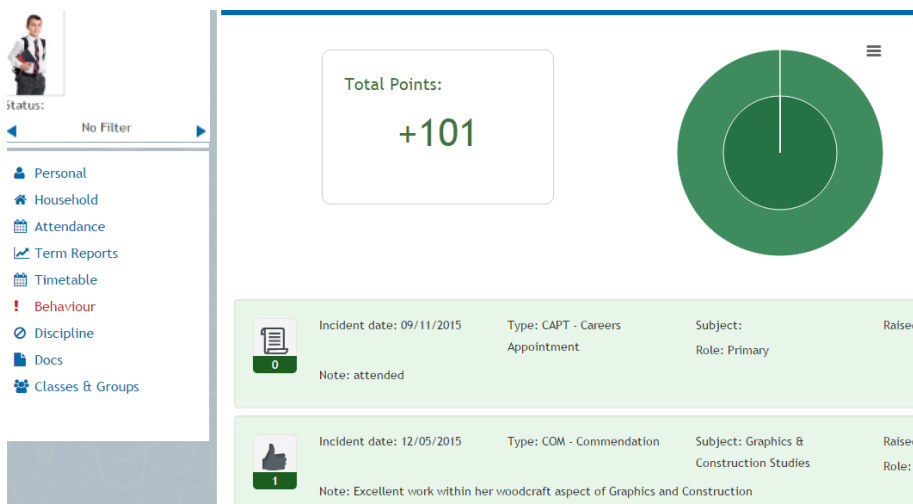
Personal Information

Using the “Personal” tab you are able to view information held by the school. You are unable to edit this information but should any details need to be changed please send your child in with a note to their tutor or contact the school on 01-8221626.

Personal Information									
Name	Conor Barry	Birth cert. Name	Birth Date	08/09/2013	Gender	Male			
Medical Card	Traveller Heritage		No	Language Support Applicant	No	Boarder Indicator			
Vsware Id	188567	Department Pupil Id	123456789	PPS	9874563P	School MIS ID	13-999	Other Id	
Exam Number	Locker Number								
Date of entry	01/09/2010	Irish exemption	Country of Birth		IRELAND	Religion	Class Group		5.1 (A)
Date of Exemption	Nationality								
Previous school type	Previous school Roll No.	147178	Exam Entrant	No	Exam Repeat	No	LCPV	Yes	
Repeat Exemption	Left Early	No	Students Mobile						
Mothers/Maiden Name	Woods	Previous School Name	RATHGAR H S	New Entrant	No	Repeating Year	No	Repeat Exemption Date	

Behaviour

You can view your child’s behaviour records using the behaviour tab. The information here is an electronic copy of the notes that have been placed in your child’s journal. It also highlights commendations and participation in school events.



A QUICK GUIDE TO VS WARE - PARENTS VIEW

Exam Results / Term Reports

Using the “Term Report” you can view exam results. You can select the exam set you are interested in from the drop down menu. Please note the letter after the grade denotes the level your child is taking

- A is Ardleibhéal (Higher Level),
- G is Gnathleibhéal (Ordinary Level),
- B for Bonnleibhéal (Foundation Level)
- X for Common Level.

Exam Name	Score	Grade	Teacher Name
Project Mathematics	56	A	John Dowling
Design & Communication Gr...	92	A	Philip Rodgers
French	67	A	Mary Harvey
Enterprise Education	85	A	Philip Rodgers
Study Period	93	A	Lorraine O'Shea

Attendance

In the “Attendance” section, you can view a breakdown, by class, of attendance.

Days when your child has been absent for the whole day will appear in red.

Partial absences will appear as yellow and the date appears green if all classes on that particular day have been attended.

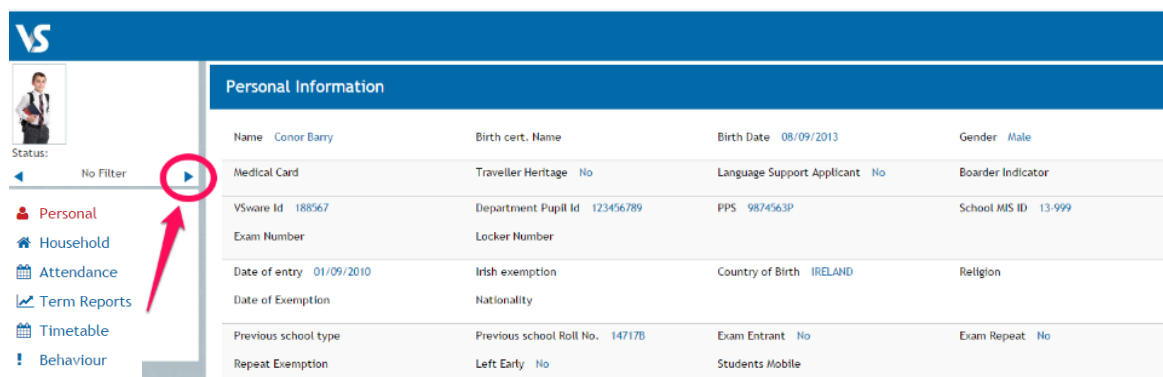
If you click on the calendar day you will get a class by class attendance analysis of the day. Lessons missed are also detailed, giving a percentage of classes missed by subject.

Absence notes should be provided using the relevant section of the school journal to your child’s class tutor.

A QUICK GUIDE TO VS WARE - PARENTS VIEW

Changing to a different sibling

You can view all your children's details under the same login. To switch between profiles click the arrow as indicated in the screen shot below.

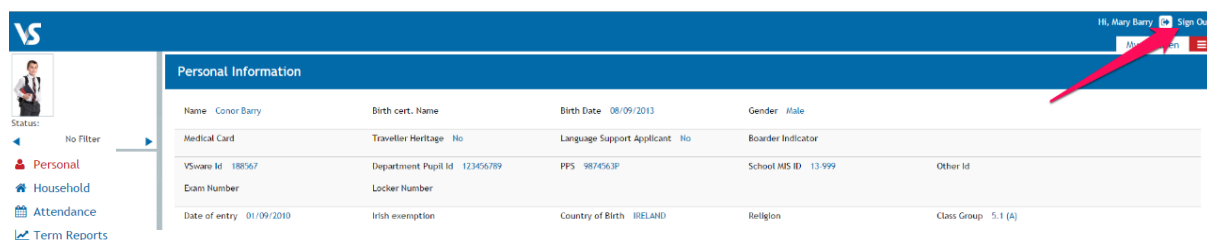


The screenshot shows the VS Ware interface. On the left is a navigation menu with options: Personal, Household, Attendance, Term Reports, Timetable, and Behaviour. A red circle highlights a right-pointing arrow icon next to the 'No Filter' text. A red arrow points from this icon towards the 'Personal' section of the main content area.

Personal Information							
Name	Conor Barry	Birth cert. Name	Birth Date	08/09/2013	Gender	Male	
Medical Card		Traveller Heritage	No	Language Support Applicant	No	Boarder Indicator	
VShare Id	188567	Department Pupil Id	123456789	PPS	9874563P	School MIS ID	13-999
Exam Number		Locker Number					
Date of entry	01/09/2010	Irish exemption		Country of Birth	IRELAND	Religion	
Date of Exemption		Nationality					
Previous school type		Previous school Roll No.	14717B	Exam Entrant	No	Exam Repeat	No
Repeat Exemption		Left Early	No	Students Mobile			

Signing Out

It is advisable to sign out of VS Ware when you are finished, to do this click the sign out icon on the top right of the screen



The screenshot shows the VS Ware interface. In the top right corner, there is a user profile for 'Hi, Mary Barry' and a 'Sign Out' button. A red arrow points to the 'Sign Out' button.

Personal Information								
Name	Conor Barry	Birth cert. Name	Birth Date	08/09/2013	Gender	Male		
Medical Card		Traveller Heritage	No	Language Support Applicant	No	Boarder Indicator		
VShare Id	188567	Department Pupil Id	123456789	PPS	9874563P	School MIS ID	13-999	Other Id
Exam Number		Locker Number						
Date of entry	01/09/2010	Irish exemption		Country of Birth	IRELAND	Religion	Class Group	5.1 (4)

General Notes

1. It is not advisable to save password for security reasons.
2. We strongly encourage you to store your username and password in a safe place.
3. If you misplace your user name or password, the office will only issue new details if the request is made in writing to the College.
4. Please be aware that VS Ware works considerably better if you use Google Chrome as your browser rather than Internet Explorer