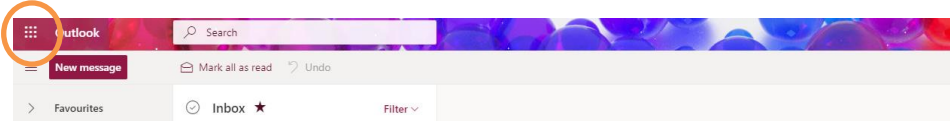


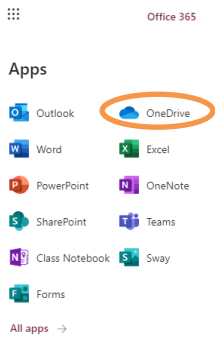
Sharing Presentations

When working on your Presentation or Vlog, save the file to your OneDrive if you have not done so follow the steps below.

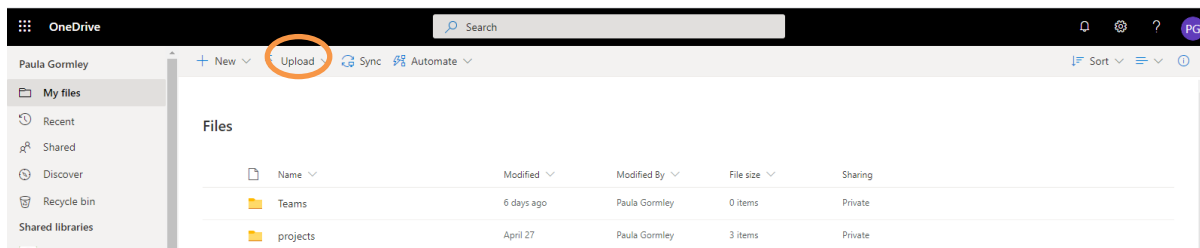
Log into your email account, on the top left you will see 9 dots in the shape of a square click on



This window will then open and click on OneDrive



Once in your OneDrive you will upload the file. (if you haven't already save it to here)



When you click on upload, it will ask a folder or file you click on file. A window will open for you to find where you have saved your original file. Once you have found the file click on it and then click open in the bottom of the window.

Once your File is upload to Ondrive you are going to Share this file with examiner you have been assigned. Steps below will show you how.

Go to the file you wish to share when you hover over it with your mouse you will see a square with an arrow coming out. When you click on that the window send link will open(see below). There you will enter the email address of your examiner and send.

