



CCC Parents Association Meeting 4th December 2023

Fáilte – Mol an Óige agus Tiocfaidh sí

Agenda – 4h December 2023

- Summary of November 2023 monthly meeting
- Role of Parents Association – *New Attendees*
- PA Survey
- Other Updates
- School update – John Cronin (Principal)
- AOB
- *Brainstorm session re PA activities & initiatives (Postponed from Mon 6th Nov)*



Summary: November 2023 Monthly Meeting

- Ambiguity concerning the purpose of the PA representatives on the Board of Management as per our PA Constitution.

Election of parents' representatives to the Board of Management section 6:

The purpose of the parents' representatives on the Board of Management is :

- *To actively solicit parent views and*
 - *To report back to the Parents' Association and keep them informed of matters that are relevant.*
- It was voted on that we remove this paragraph. As the purpose of the PA nominations to the BOM of the College are the same as any other Board member as set-out in the guidelines as published by the ETBI (Education and Training Boards Ireland). Thanks to Kevin Elliott and Paul Fallon for doing the review.
 - Update on mock interviews, 39 students were scheduled and 19 parents participated, 8 of whom were new. There are significant benefits to the students in doing the interviews. Going forward would like to have a greater uptake from the traditional LC students
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Summary: November 2023 Monthly Meeting

- Lorraine Hagerty who organises the event is looking to handover the reins in the next 2 years, **so volunteer(s) needed**
- For the position of Assistant Secretary for the PA Cathriona Brennan was proposed by Fiona Ward & 2nd by Carol McQuaid and was elected, thank you to Cathriona for volunteering.
- John Cronin asked that we remember Ioan Butean, father to Andra & Andrei, who passed away in October. Ms Anamaria Butean, SNA in St Brigid's Castleknock.
- JC results were published in October and were very strong, and were above the national average, so well done to all students.
- Up-coming events are information evenings for 1st years and CAO evening for 6th years

Summary: November 2023 Monthly Meeting

- Award ceremony on the 23rd November for 48 students who exceeded 500 points in LC 23.
- The uniform supplier is going to tender and PA volunteers required to review submissions from circa 5 interested suppliers. Reviews to take place in Jan/Feb and final decisions in Mar/Apr
- Code of Behaviour & The Suspension & Exclusion Policy is due for review along with Acceptable Usage Policy to be completed by end of December Niamh Glennane and Kevin Elliott volunteered
- Annual review of the Child Protection Policy and Counter Bullying policy (January/February 2024), PA volunteers required.
- Applications for first years 2024 closed 27th October and over 550 applications for 210 places.

Summary: November 2023 Monthly Meeting

- John Cronin also asked for support for the TY program placements particularly to help those students who may not have parents/family that can support them in getting a placement. Stephen Connolly will reach out to Ms Dunne to show what we have done to date and how we can support the school with.
- The proposed extension plans are progressing, and John Cronin will provide an update at each of our monthly PA meetings. The PA will support the College as and when required to bring this to fruition.

Role of Parents Association – New Attendees

- Partnering with the school management and staff
 - Arrange talks of interest for parents throughout the academic year
 - Mock interviews
 - Readers for inhouse exams
 - Policy review for school – parental input
 - TY Pool
 - Fundraising & fun – e.g. plant & uniform sales
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- *More details in the Appendix below*



PA Survey

1. What Year Group/Groups is/are your child/children enrolled for the academic year 2023/24
2. The Parents Association meets on the first Monday of each month at 7.30p.m. Given the choice, what day of the week best suits you to attend a Parents Association Meeting?
3. The Parents Association meets on the first Monday of each month at 7.30p.m. Given the choice, what time of the day best suits you to attend a Parents Association Meeting?
4. Our Parents Association Meetings are held in person in the College. Would you be more likely to attend if you were given the option of attending the meeting on-line?
5. The Parents Association (PA) will be hosting its Spring Talk for Parents in early 2024. On this occasion the PA will invite a guest speaker to address the Parents. Is there any topic you would like the PA to address
6. The Parents Association invite you to forward any feedback for the Parents Association Committee.



PA Survey

- Survey closed Friday 1st December
- Update and proposals will be shared in January 2024



Other Updates

- Fund raising meeting – early Jan'24
- Digital / online raffle solution – Paul Fallon /PA Committee
- TY pool
- Volunteer(s) to organise mock interviews with Lorraine Hagerty, there will be a handover
- Volunteers for Annual review of the Child Protection Policy and Counter Bullying policy (January/February 2024)
- Volunteers for school uniform tender process review

School Update

John Cronin – Principal



AOB





Brainstorm Session re PA activities & initiatives

- As a PA
- What would you like to see more of:
 - Activities
 - Initiatives
 - Projects
- Short Term implementation (this school year) v Long Term implementation (2-3 years)
- Use post its
 - 1 idea per post it
 - Flag short term (ST) or long term (LT)

- Break into a few groups



THANK YOU PARENTS

Next Meeting Monday 15th January @ 7:30pm



Appendix



Timetable of PA Activities

- Request for list of activities of the PA
 - When required
 - How much time required
 - Share with other parents to support recruitment drive
 - Amend as and when required i.e. new ideas
 - Email contact for PA → pacastleknockcc@gmail.com



Timetable of PA Activities

Activity	Duration of event	Time Required	Time of Year	Training	Contact
Plant Sale	Pre-Event: posters setup, delivery of flyers, buying plants, , licence from Fingal for posters, limits on cash machine etc The event: 2 days + ½ day to setup	0-5 hours before event ½ day -> 2.5 days weekend of event	Early May	N	PA
Uniform Sale	Online event	A few hours + and a group in place	3 rd week June & early September	N	Tina Gao/PA
Mock Interviews	1 evening circa 2-3 hours	2-3 hours +30 min preparation	Late October	N	Lorraine Hagerty /PA
Policy Reviews	A few hours 1-2 policies a year	3-4 hours a) pre policy meet, b) policy sent out for review and c) post review meeting with recommendations	Autumn & Spring	Y	PA / John Cronin
Raffle	Licence from Gardai for raffle, print tickets, ask suppliers/local businesses/parents for prizes/sponsorship	1-5 hours	Mar-May	N	PA
Transition Year Pool	A few hours	A few hours	Autumn & Spring	N	SC & PF
Readers	2 hours per exam (3 rd and 6 th years) and depends on how many exams you do	2 hours per exam	November & Feb	Y	PA/Sinead Morrissey Fallon/ Ms. Mairead O'Halloran
Debs Committee		TBC		N	PA/TBC
Parental Talks	2 per annum	2-3 hours	Autumn & Spring	N	PA/ Ms. Carmel O'Neill

