



CCC Parents Association Meeting 15th January 2024

Fáilte – Mol an Óige agus Tiocfaidh sí



Agenda – 15th January 2024

- Summary of December 2024 monthly meeting
- Role of Parents Association – *New Attendees*
- PA Survey results and feedback
- Brainstorm session update
- Finance update
- Readers for mocks exams
- Other updates
- School update – Mairead O’Halloran (Vice Principal)
- AOB



Summary: December 2023 Monthly Meeting

- The PA require a **volunteer to take over the mock interview** process for 6th year students (Oct'25 onwards) from Lorraine Hagerty and there will be a handover in Oct'24.
- There is a challenge with TY work placements and the PA (Stephen Connolly) to work with the school (Pamela Dunne & Vickie Stokes) to support bridging the gap.
- The Update to the constitution is now on the College website.
- John Cronin went through the survey that was carried out by the College on behalf of the PA has a good response with 146 replies. One of the takeaways from the survey is that the PA meetings will be in a hybrid (in person / video conference). There may be occasions where the meetings will only be in person. Survey to be shared after the January PA meeting.
- The PA also said they were exploring online solutions for the annual raffle with Paul Fallon doing research on this.



Summary: December 2023 Monthly Meeting

- The PA are going to look at doing 2 parent talks in H1 2024.
- There was a brainstorm / kanban session at the meeting to look at initiatives both short and long term that would be of benefit to the students/ College. These will be shared at the January 2024 meeting and next steps decided upon.
- There was a discussion on the uniform policy/tender and 2 parents are required to support this and we got 2 volunteers on the night. Letters to potential suppliers to request submissions will be sent on the 11th January and responses due back back late January for review in February. The contract will be for 5 years and will be effective from Sept'24
- Enrolment is a significant challenge with 570 applicants for 210 places which is a reduction of 30 places from the previous 3 years.

Summary: December 2023 Monthly Meeting

- The latest update from the Department of Education (Áine Cusack) to the CEO of the DDLETB (Catriona Murphy) on the building extension is that there will be two phases.
 - **Phase one** to be delivered via the Departments **Modular Accommodation** Framework to meet the schools most immediate accommodation needs, **for the 2024/25 school year**.
 - **Phase 2** to follow via a **traditional construction** project, however there is no time frame so the BOM will follow up on this. The PA will monitor the situation and decide on what course of action is required if any.
- Parents/guardians are reminded to check the CCC website on a regular basis for updates and/or follow @CCCPA2.

Role of Parents Association – New Attendees

- Partnering with the school management and staff
 - Arrange talks of interest for parents throughout the academic year
 - Mock interviews
 - Readers for inhouse exams
 - Policy review for school – parental input
 - TY Pool
 - Fundraising & fun – e.g. plant & uniform sales
-
- *More details in the Appendix below*



PA Survey Results & Feedback

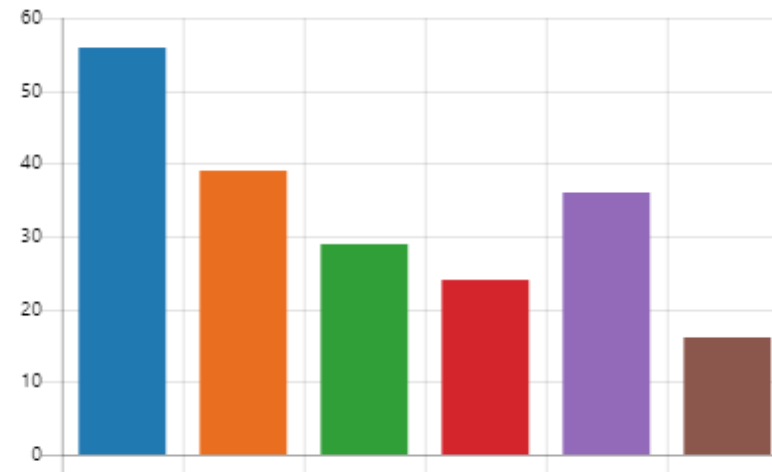
- 6 Questions
 1. What Year Group/Groups is/are your child/children enrolled for the academic year 2023/24
 2. The Parents Association meets on the first Monday of each month at 7.30p.m. Given the choice, what day of the week best suits you to attend a Parents Association Meeting?
 3. The Parents Association meets on the first Monday of each month at 7.30p.m. Given the choice, what time of the day best suits you to attend a Parents Association Meeting?
 4. Our Parents Association Meetings are held in person in the College. Would you be more likely to attend if you were given the option of attending the meeting on-line?
 5. The Parents Association (PA) will be hosting its Spring Talk for Parents in early 2024. On this occasion the PA will invite a guest speaker to address the Parents. Is there any topic you would like the PA to address
 6. The Parents Association invite you to forward any feedback for the Parents Association Committee.
- Sent to all parents in November
- 146 responses and 53 comments to Q5 and 23 to Q6
- PA will take note of the feedback and makes changes were possible & appropriate



PA Survey Results & Feedback

1. What Year Group/Groups is/are your child/children enrolled for the academic year 2023/24?

● First Year	56
● Second Year	39
● Third Year	29
● Transition Year	24
● LC1 & LCA1	36
● LC2 & LCA2	16



2. The Parents Association meets on the first Monday of each month at 7.30p.m. Given the choice, what day of the week best suits you to attend a Parents Association Meeting?

● Monday	68
● Tuesday	31
● Wednesday	28
● Thursday	19



PA Survey Results & Feedback

3. The Parents Association meets on the first Monday of each month at 7.30p.m. Given the choice, what time of the day best suits you to attend a Parents Association Meeting?

● 5.30p.m.	5
● 6.30p.m.	7
● 7.00p.m.	34
● 7.30p.m.	58
● 8.00p.m.	42



4. Our Parents Association Meetings are held in person in the College. Would you be more likely to attend if you were give the option of attending the meeting on-line?

● Yes	111
● No	35

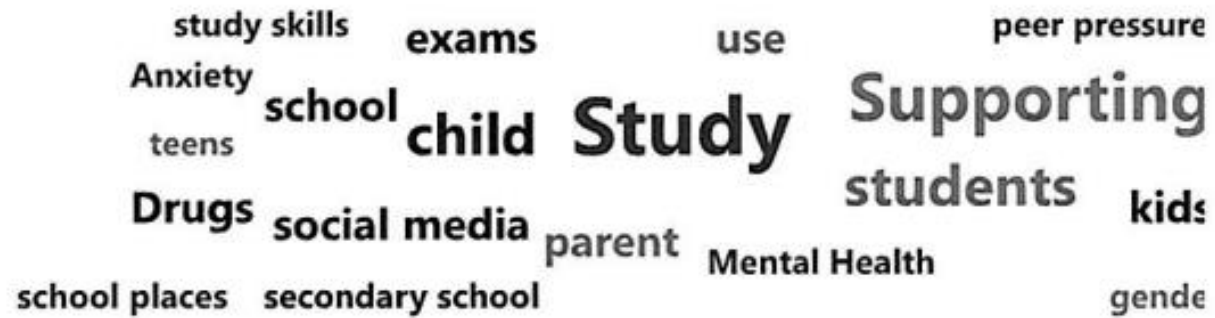


PA Survey Results & Feedback

5. The Parents Association (PA) will be hosting its Spring Talk for Parents in early 2024. On this occasion the PA will invite a guest speaker to address the Parents. Is there any topic you would like the PA to address?

53
Responses

7 respondents (13%) answered **Study** for this question.



A word cloud of responses to the survey question. The most prominent word is 'Study'. Other words include 'Supporting students', 'child', 'school', 'social media', 'peer pressure', 'Anxiety', 'teens', 'Drugs', 'parent', 'Mental Health', 'kids', 'genders', 'secondary school', 'school places', 'exams', 'use', and 'study skills'.

PA Survey Results & Feedback

6. The Parents Association invite you to forward any feedback for the Parents Association Committee.

23
Responses

4 respondents (18%) answered **Thanks** for this question.

school life teacher possibility toilets in school s
meetings pa **Thanks** School nev
copy books School tours
Tuesdays and term evenings years parents^{phone}
use of hardback 1st years schools across the c



PA Survey Results & Feedback

1. Key Takeaways:
 1. 38% of respondents were 1st year, 27% in 2nd year vs 11% for 6th year
 2. Meetings on Mondays 46% voted for this
 3. 7:30pm 40% suggested this
 4. Move meetings to hybrid as 76% would attend if online
 5. Springs Talk of the 53 responses Study, Supporting, Exams, Students, Drugs, Anxiety were the most common themes so H2 talks will be built around these themes and others.
 - 2 parent talks planned for H2
 6. Other feedback to the PA was Thanks/School (extension), parent social/coffee morning
-

Brainstorm Session Update

- As a PA
- What would you like to see more of:
 - Activities
 - Initiatives
 - Projects
- Short Term implementation (this school year) v Long Term implementation (2-3 years)
- Use post its
 - 1 idea per post it
 - Flag short term (ST) or long term (LT)

- Break into a few groups



Brainstorm Session Update

Building (Long Term)

- Sound Studio
 - Stage setup
 - Video
 - Sound desk
- Outdoor classroom(s) in courtyard
- Astro pitch in Tir Na Nog / CCC
- Theatre in school
 - Stage
 - Acoustics
 - Lighting

Fund Raising (Short -> Long Term)

- Grants i.e. Astro
- Wealthy donor
- Solar panels
- Local food vendors/ Food trucks
- Govt/local authority grants for educational activities
- Lotto funding
- Fund raising consultant
- Christmas cards
- Christmas raffle
- School Lotto
- Gym / sports hall rental

Student Ideas (Medium Term)

- Musical
- Volunteer/ charitable organisation e.g. SVP
- TY activities
- Parents talk about careers

Social (Short -> Medium Term)

- Parents social
- Parent/Student breakfast
- 1st year parent meeting
- Coffee mornings by year
- What' App group for parents by class/year
- Table Quiz (fundraising)
- Class outings
- School trips
- Local history walks/explorations
- Multicultural days for all

Brainstorm Session Update

- Those who haven't partaken email your suggestion to the PA email account **pacastleknockcc@gmail.com**
- PA Committee to review & prioritise
- You the parents to explore the feasibility of the initiatives – **Volunteers Required**
- Focus on the quick wins to start



Finance Update

CCC Parent Association Bank Reconciliation - January 2024

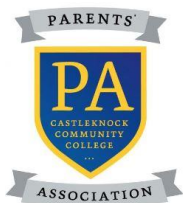
Balance at the bank as at 01/10/2023	€7,626.17
Plus Lodgements	
Blazers sale	€70.00
Donation Carpenter Bar	€100.00
Less Cheques	
500618 - Peita House Uniform Sales	€2,851.31
500623 - Castleknock GAA	€100.00
500617 - Clarkes Catering (PA thank you supper Jun'23)	€825.00
Less Bank Fees	
QTR to 24/11/23	€6.54
Gov Stamp Duty	€1.50
Closing Balance 01/01/2024	€4,011.82

Note: Sponsorship of €1,000 due in.



Readers for Mock Exams

- We urgently need readers for the Mock Examinations
- When **Monday 29th January – Friday 9th February**
- **Most urgent Thurs 1st Feb require 3 people**
- Read the paper for the student and maybe their answers
- This is for students who don't sit their exams in the main exam centre for various reasons
- Guidance will be given
- Can you do 1 exam 2-3 hours, a few times per annum
- It's very rewarding
- If interested:
 - Please contact **Sinead Morrissey** at readscribecastleknockcc@gmail.com



Other Updates

- Fund raising meeting – Jan'24
- Digital / online raffle solution, merge with paper tickets – Paul Fallon /PA Committee
- 2 parent talks being planned for H2

School Update

Mairead O'Halloran – Vice Principal



AOB



Dublin Parks Tennis in Riverwood Estate, Carpenterstown, Dublin 15

Spring 2024 children's tennis classes start **Saturday 10th February**
7 weeks every Saturday from 10th February to 23rd March inclusive

- For girls and boys from ages 5-17
- For beginners and improvers
- All equipment supplied
- Fee €30 for 7 weeks
- Hourly classes divided by age – class times are:
 - 9:30am for ages 5-7
 - 10:30am for ages 8-10
 - 11:30am for ages 11-17

For further details, registration & payment: please click here >> [HERE](#)

Enquiries to: (01) 833 8711 or parkstennisireland@gmail.com

This programme is supported by Fingal County Council

Further details & bookings:
<https://parkstennis.news/Spring-2024>



THANK YOU PARENTS

Next Meeting Tuesday 6th February @ 7:30pm



Appendix



Timetable of PA Activities

- Request for list of activities of the PA
 - When required
 - How much time required
 - Share with other parents to support recruitment drive
 - Amend as and when required i.e. new ideas
 - Email contact for PA → pacastleknockcc@gmail.com



Timetable of PA Activities

Activity	Duration of event	Time Required	Time of Year	Training	Contact
Plant Sale	Pre-Event: posters setup, delivery of flyers, buying plants, , licence from Fingal for posters, limits on cash machine etc The event: 2 days + ½ day to setup	0-5 hours before event ½ day -> 2.5 days weekend of event	Early May	N	PA
Uniform Sale	Online event	A few hours + and a group in place	3 rd week June & early September	N	Tina Gao/PA
Mock Interviews	1 evening circa 2-3 hours	2-3 hours +30 min preparation	Late October	N	Lorraine Hagerty /PA
Policy Reviews	A few hours 1-2 policies a year	3-4 hours a) pre policy meet, b) policy sent out for review and c) post review meeting with recommendations	Autumn & Spring	Y	PA / John Cronin
Raffle	Licence from Gardai for raffle, print tickets, ask suppliers/local businesses/parents for prizes/sponsorship	1-5 hours	Mar-May	N	PA – Karen Kearney
Transition Year Pool	A few hours	A few hours	Autumn & Spring	N	SC & PF
Readers	2 hours per exam (3 rd and 6 th years) and depends on how many exams you do	2 hours per exam	November, February & May	Y	PA/Sinead Morrissey Fallon/ Ms. Mairead O'Halloran (readsribecastleknockcc@gmail.com)
Debs Committee		TBC		N	Grainne Kehoe / Claire Conroy
Parental Talks	2 per annum	2-3 hours	Autumn & Spring	N	PA

