



## CCC Parents Association Meeting 13<sup>th</sup> January 2025

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Fáilte – Mol an Óige agus Tiocfaidh sí



# Agenda – 13<sup>th</sup> January 2025

- Summary December 2024 monthly meeting
- Role of Parents Association
- Timetable of PA activities – time required
- Parental Talk Wednesday 29<sup>th</sup> January
- Finance Update
- Charity Review / Decisioning
- College update – Mairead O’Halloran (Deputy Principal)
- AOB



## Summary: December Monthly Meeting 2024

- Review of Minutes from monthly meeting on the 4<sup>th</sup> of November 2024
- Summary below of Minutes from monthly meeting on the 9<sup>th</sup> of December 2024
- No Finance Update due to Treasurer unable to prepare report due to power cut as a result of Storm Darragh. Plan to send update out pre-Christmas break.

### Readers & Scribes House Exams:

- Many thanks to everyone who helped out at the recent November exams
- 14 volunteers supervised or read for both individual and groups of students
- We have a pool of 28 volunteers, but we are always looking for more!
- This is very important resource for so many students so if you would like to get involved get in touch @ [readscribecastleknockcc@gmail.com](mailto:readscribecastleknockcc@gmail.com)
- Thanks to Sinead Morrissey Fallon for helping to organise.



## Summary: December Monthly Meeting 2024

### Mock Interviews:

- 2 LCVP classes this year which increased the numbers, along with the LCA students.
  - Engagement from the rest of LC2 students remains much lower than it used to be.
  - School made significant effort in having students engage in the process.
  - 63 students interviewed with 19 interviewers / parents participating
  - Good feedback again this year from parents:
    - Students generally well able to hold their own
    - Quality of the interviews was overall excellent s
  - Feedback / phrases from the students:
    - Gave them a feel for the type of questions they would get in a real interview
    - Feedback at the end of the interview was very useful
    - Interviewers were very nice
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# Summary: December Monthly Meeting 2024

- Lorraine is in her last year before stepping down, **so we need someone to take ownership for the process for the PA.**
- A big thank you to Lorraine Hagerty (Parent), Ms Pamela Dunne & Ms Caroline Canny

## Charity Review:

- As discussed previously review who we should donate the proceeds of the 2<sup>nd</sup> hand uniform sale to as circa €4k per annum
  - Asked for suggestions
    - Home Start
    - St Francis Hospice
    - Suicide Awareness D15
    - Genesis
    - Jigsaw
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## Summary: December Monthly Meeting 2024

- Denise undertook a due diligence review of the above and following this some additional charities were mentioned that Denise will review. Decision to be made at the next PA meeting in January as to what charity(s) we donate to as it seems to be dragging on.

### **AOB:**

- Plant Sale will be Saturday 10<sup>th</sup> May and Sunday 11<sup>th</sup> May 2025
- Have 2 really good speakers lined up for 2025 Parental talks and one to take place in January.

### **Mr Cronin** gave an update on numerous topics

- Bereavement Notices: Susan Bradley, Mother of Matthew Smith (TY Student) husband Brendan
  - A number of school events took place in December such as CAO evening and information evening for 2<sup>nd</sup> years. Further school events such as Parent teachers meetings and information evening for parents of incoming 1<sup>st</sup> years to take place in January.
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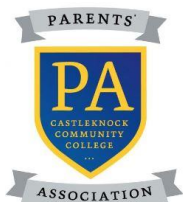


## Summary: December Monthly Meeting 2024

- Mr Cronin thanked Lorraine Hagerty (Parent), Ms Pamela Dunne & Ms Caroline Canny for organising the recent Mock Interviews for 6th Years.
- The Chaplaincy Team hosted our annual Remembrance Service took place on Friday 8th November in The Rainbow Garden.
- The Annual Awards Ceremony was hosted on Thursday 21st November and included the Spirit of the Community Award presented to Eilish Andrews & Lisa Kiernan for their work with the GAA All Stars Programme
- Annual review of the Child Protection Policy and Counter Bullying policy completed and the Parents Association acknowledged receipt of the Child Protection Policy & Safeguarding Statement and a copy of the Notification.
- Suspension & Exclusion Policy review completed

### **Update on Additional Accommodation (DDL ETB August 2024)**

- Construction on Modular Building is ongoing. Actavo have been appointed as the contractors for the work and it is expected that the work will be completed in March 2025.



## Summary: December Monthly Meeting 2024

- Work will then commence on converting the two old science rooms (Rooms 3 & 4) as the learning & administrative space for the Special Classes.
- Planning is ongoing with the permanent extension and a design team is working on its submission.

### Correspondence received from Head Office on Wednesday 15th November

- Capital Build - Tender process to appoint Design Team is in very early stages. Full Design Team should be in place by early 2025 with Stage 1 (Preliminary Design) submitted to the DoE in Q3 2025.
- Modular - Contractor is on site and on course for completion in late Q1 2025.
- SEN - Refit of science labs will be completed by Design Team undertaking the modular works but will be tendered to a specialist contractor. Works will be complete by Sept 2025. The design process for these works will be undertaken this side of Christmas.
- EWS (1) - DoE have recently confirmed that the roof repair submission is still being reviewed internally.
- EWS (2) - Application for the replacement of 2No. existing boilers is underway.



## Summary: December Monthly Meeting 2024

- Changes to the senior cycle are afoot. For senior cycle commencing 2027 all subject will have a project worth 40% associated with them.
  - This will start with:
    - Sciences 60% terminal exam and 40% CBA.
    - Business subjects 60% terminal exam and 40% CBA
- The Chair thanked the parents for all the great work over the past year and in making the PA such as success and wished everyone a Happy Christmas and New Year.
- Next meeting is Monday the 13th of January at 7:30pm.

## Role of Parents Association – New Attendees

- Partnering with the school management and staff
- Arrange talks of interest for parents throughout the academic year
- Mock interviews
- Readers for inhouse exams
- Policy review for school – parental input
- Deb Committee
- Coffee mornings
- Fundraising & fun – e.g. plant & uniform sales
- Lobbying i.e. College extension

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- Strategic plans



# Timetable of PA Activities

- Request for list of activities of the PA
  - When required
  - How much time required
  - Share with other parents to support recruitment drive
  - Amend as and when required i.e. new ideas
  - Email contact for PA → [pacastleknockcc@gmail.com](mailto:pacastleknockcc@gmail.com)



# Timetable of PA Activities

Activity	Duration of event	Time Required	Time of Year	Training	Contact
Plant Sale	Pre-Event: posters setup, delivery of flyers, buying plants, , licence from Fingal for posters, limits on cash machine etc  The event: 2 days + ½ day to setup	0-5 hours before event  ½ day -> 2.5 days weekend of event	Early May – weekend after bank holiday (10 <sup>th</sup> /11 <sup>th</sup> May 2025)	N	PA
Uniform Sale	Online event	A few hours + and a group in place	3 <sup>rd</sup> week June & early September	N	Tina Gao/PA
Mock Interviews	1 evening circa 2-3 hours	2-3 hours +30 min preparation	Late October	N	Lorraine Hagerty /PA
Policy Reviews	A few hours 1-2 policies a year	3-4 hours a) pre policy meet, b) policy sent out for review and c) post review meeting with recommendations	Autumn & Spring	Y	PA / John Cronin
Raffle	Licence from Gardai for raffle, print tickets, ask suppliers/local businesses/parents for prizes/sponsorship	1-5 hours	Mar-May	N	PA/Karen Kearney and new owner required
Transition Year Pool	A few hours	A few hours	Autumn & Spring	N	SC
Coffee Mornings	2 hours	2-3 hours	Autumn	N	DD
Strategy Group	1 year +	TBC	N/A	N	JG & others
Readers	2 hours per exam (3 <sup>rd</sup> and 6 <sup>th</sup> years) and depends on how many exams you do	2 hours per exam	November & Feb	Y	PA/Sinead Morrissey Fallon/ Ms. Mairead O'Halloran
Debs Committee		TBC		N	GK / CC
Parental Talks	2 per annum	2-3 hours	Autumn & Spring	N	PA/ CCC Rep ??



# Parental Talk Wednesday 29<sup>th</sup> January @ 8:00pm

## Bio Michelle Stowe:

- Is an educator at heart
- Founder and the director of Connect RP.
- In her role she supports schools and organisations in using Restorative Practice as a vehicle to enhance a relational school culture
- Placing values, people and relationships at the heart of community & effective teaching & learning.
- Check out [www.connectrp.ie](http://www.connectrp.ie)
- To find out more to see her [TEDx talk](#). [Empathy: the heart of difficult conversations | Michelle Stowe | TEDxTallaght](#)



# Parental Talk Wednesday 29<sup>th</sup> January @ 8:00pm

## Conflict as an Opportunity for Connection

*'Words can be windows or walls' (Marshall Rosenberg)*

- This presentation will explore:
- How conflict is not 'bad' and can offer an opportunity for connection!
- Rupture is inevitable within our closest relationships, but repair is optional.
- During our parents' evening we will identify ways to think, speak and respond to conflict in healthy ways that honour the key values of the College Respect, Responsibility Courtesy.
- Parents will leave with practical invitations to bring the intention to connect with their children, especially in times of challenge, to life.



# Finance Update

## CCC Parent Association

### Income & Expenditure Report December 2024

PA Account Summary

**Opening Balance 31/10/2024** €9,582.57

#### Income:

Centra Donation €1,000.00 €1,000.00

**Total Income** €10,582.57

#### Expenditure:

School Musical Raffle & Ruck Shop Receipts Cheque 500642 €1,081.53 €1,081.53

**Total Expenditure** €1,081.53

**Closing Balance 31/12/2024** €9,501.04

#### Future Expected Transactions

2nd Hand Uniform Sales - Charity donation €3,758.62

Clarks Parents night estimate €750.00 €4,508.62

**Future Expected Balance** €4,992.42



# Charity Review / Decisioning

- Denise Doyle to share her slides at meeting





# College Update

Mairead O'Halloran – Deputy Principal



## AOB

- Volunteers required for readers/scribes/supervisors for Mock Exams that commence Tuesday 4<sup>th</sup> February.

- Email Sinead @ [readscribecastleknockcc@gmail.com](mailto:readscribecastleknockcc@gmail.com)

Or

- Contact the PA @ [pacastleknockcc@gmail.com](mailto:pacastleknockcc@gmail.com)

# THANK YOU PARENTS

Next Meeting Monday 10th February @ 7:30pm

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