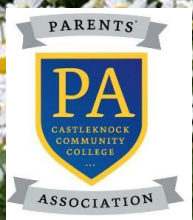




CCC Parents Association
26th Annual Plant Sale
Kick-off Meeting
7th April 2025



Agenda – 7th April 2025

- When is it on
- Why are we doing this
- What are we selling
- Where are our plants sourced
- What preparation to-date
- Raffle
- What support we need before the big event
- What support we need at the big event
- Volunteer recruitment
- AOB

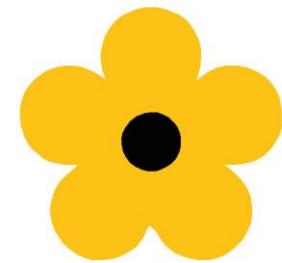


When is it on

PLANT SALE

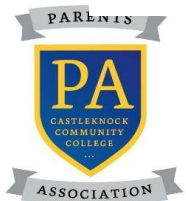


**CASTLEKNOCK
COMMUNITY COLLEGE**



PARENTS ASSOCIATION

Sat 10th & Sun 11th May: 10am-5pm



Why are we doing this

- Our major fundraiser, profit of €43k in 2024 and €40k donated to the College.
- Enhance our children's experience in CCC
- Proceeds used for
 - School musical (Sister Act)
 - New PC's
 - Refurbishment works library, toilets & reception
 - Parental talks
 - 1st year coffee morning
 - Ad-hoc donations to support student activities
- Major Community event in its **26th year**
- Create a buzz in the College & locality
- Parents getting to know one another
- Fun



volume in line with last year +60% on 2022

What are we selling



- Summer bedding plants
- Fruit & Vegetable plants
- Hanging baskets
- Potted plant arrangements
- Compost/ bark
- Garden accessories including pots
- Coffee & tea shop
- Cakes & Breads
- BBQ
- Biodiversity workshop
- This year new items
 - Roses
 - Lavender
 - Music
 - Facepainting
 - Marquee
 - Book stall
- Raffle Tickets - incl Online [i donate](#)
- Blanchardstown & Castleknock Historical Society



Where are our plants sourced



- 100% Irish owned & grown
- Spend time picking their seeds and cuttings from their many different suppliers.
- They have a reputation for high quality and top of the range varieties.
- They want to be different from all the others so they grow much of their range in bigger colourful pots.
- Over 250 products
- Fast delivery - very fresh
- Members of the Bord Bia Quality assurance program



What preparation to date

- Sponsors – **Centra Laurel Lodge primary sponsor**
- 1,000+ Boxes – **Get Fresh**
- Signs
- Plants ordered
- Raffle **idonate**
- Flyers / Posters
- Licences raffle & signs
- TD's and Councillor invites
- €1,950 / many prizes received from suppliers/local businesses



A flyer for a plant sale. At the top, there is a decorative border of various colorful flowers. Below this, the Castleknock Community College Parents Association logo is on the left, and a circular logo with 'Respect' and 'Responsibility' is on the right. The text reads 'Castleknock Community College Parents Association' and 'Carpenterstown Road, Castleknock, Dublin 15'. The main title 'PLANT SALE' is in large, bold, blue letters on a yellow background. Below the title, it says 'SPONSORED BY: Centra Kenna's - Laurel Lodge'. The dates and times are 'Saturday 10th May 10am - 5pm' and 'Sunday 11th May 10am - 5pm'. A small potted plant icon is next to the times. Below this, a list of items for sale is provided: 'Summer Bedding Plants - Fruit & Vegetable Plants', 'Hanging Baskets - Window Boxes', 'Pots - Tubs - Shrubs - Garden Accessories', 'Compost - BBQ - Coffee Shop & Cake Sale', and 'Facepainting & Music'. A 'Biodiversity workshop (Sat 10th May @ 2.30pm)' is also mentioned. A QR code is present with the text 'MONSTER RAFFLE Scan to Participate'. At the bottom, it says 'Come along and have some fun!!' and provides social media and email contact information: 'CCC Plant Sale', 'ccc_parents_association', '@cccpa2', and 'pacastleknockcc@gmail.com'.



PLANT SALE

CASTLEKNOCK COMMUNITY COLLEGE
CARPENTERSTOWN ROAD.

SAT 10 MAY & SUN 11 MAY, 10AM - 5PM

Summer Bedding
Plants

Potted Plants

Hanging Baskets

Fruit & Vegetable Plants

Compost

Pots, Tubs &
Garden Accessories

Biodiversity Workshop
(SATURDAY 10th @ 2.30PM)

Tea & Coffee Shop

Homemade Cakes

BBQ

Face Painting


Music


Monster Raffle




SCAN FOR
MONSTER RAFFLE

Debit & Credit Card
Payments Accepted

 pacastleknockcc@gmail.com

 @cccpa2

 [ccc_parents_association](https://www.instagram.com/ccc_parents_association)



Raffle



€0
Raised

of €15,000 target

Buy Tickets

Share

Ticket Pricing

Number of Tickets	Price
1	€5
3	€10
6	€20
9	€30
12	€40

CCC Parent Association 2025 Plant Sale Raffle

By CCC Parent Association.

Closing Date

16:00, Sunday, 11th May 2025

- Will be online with idonate and hardcopy tickets at Plant Sale
- QR code for the raffle on all Plant sale posters/flyers
- Tickets €5 each or 3 for €10
- *List of prizes to be added*
- Push the students to buy tickets (letter going home **Thurs 10th April**)
 - 1,350 students X 3 tickets X €10 = €13,500
- **Target is €15,000** last year we made **€11.4k** an average purchase of tickets was €21.3

MONSTER RAFFLE
Scan to Participate



Raffle



- Lots of great prizes
 - ASUS ExpertBook B3 Flip
 - PS5 disc console & FC25
 - Pillo Hotel B&B for 2 adults & 2 children + Funtasia passes
 - Dinner for 2 with Wine - Castleknock Hotel
 - Lots more Vouchers & Gifts



What support we need before the big event



- Deliver Flyers to 10,000 homes
- Give out posters to shops, churches, mosques, church Halls, community centres, clubs, businesses in the locality to display
- Donations from employers for the plants sale/raffle
 - Products /Services / Money / Food for BBQ/ Cakes
- Put up Signs & Banners
- Push the students to Buy tickets (letter going home Thurs 10th April)
 - 1,350 students X 3 tickets X €10 = **€13,500**
- Spread the word re volunteers
- **Last year 122 parents & 44 students volunteered**
- Tell everyone about the event



What support we need at the big event

- Set up of school hall on **Friday 9th from 4pm**
 - Tables
 - Plants on tables, walls, floor when deliveries arrive
 - Compost to the front
 - Price items
 - **Require 30+ People**
- **Saturday 10th and Sunday 11th** we need **circa 40 Volunteers per shift and more on Saturday morning / afternoon to Restock**
 - Morning shift 9:45-2:00
 - Afternoon shift 2:00-6:00
- Roles - plant sellers/cake sale/cash desk/parking attendants/compost sales/BBQ /Coffee shop/etc
- Sunday tidy up **Require 20 People @ 3:00** could happen earlier



Volunteer recruitment

- Please give your details to one of the Committee or myself
 - Name
 - Email
 - Mobile number
 - Times can help on Friday/Saturday/Sunday
 - Role
 - Flyer deliveries / posters - Y/N
 - Note the slight change in times to PY's

Fri 9th May	Saturday 10th May	Saturday 10th May	Sunday 10th May	Sunday 11th May	Sunday 11th May
4:00 - 8:00	9:45-2:00	2:00 -6:00	9:45-2:00	2:00 -6:00	3:00- 7:00
Setup	Plant Sale	Plant Sale/Restock	Plant Sale	Plant Sale/Tidyup	Tidy up
√	√	√	√	√	√

Or email the PA at pacastleknockcc@gmail.com or **Whats App John 087-2905046**

- Thank You if you have already volunteered
-



THANK YOU PARENTS

Next Meeting Monday 28th April @ 7:30pm





CCC Parents Association Meeting 7th April 2025

Fáilte – Mol an Óige agus Tiocfaidh sí



Agenda: 7th April 2025 Monthly Meeting

- Summary of March 2025 monthly meeting
 - Role of Parents Association
 - Timetable of PA activities – time required
 - Finance Update
 - Uniform Sale Donations
 - General Updates
 - Website update
 - Parental Talk
 - College update – John Cronin (Principal)
 - AOB
 - Next Meeting
-



Summary: March 2025 Monthly Meeting

- Review of Minutes from monthly meeting on the 10th of February 2025
 - Summary below of Minutes from monthly meeting on the 3rd March 2025
 - Plant sale update:ration
 - Kilmoon Nursery contacted and site visit planned for March
 - Thanks to Jacqueline Moloney who is helping out with the raffle this year
 - Applications for Fingal CC for posters to be made in coming days
 - Letters to school suppliers, local business & parents re donations for Plant sale and Raffle to be made in next week
 - Application to Gardai for raffle license to be done in the coming days
 - Recruitment Meeting Monday 7th April
 - No Finance Update as no movement on account since previous meeting 3 weeks earlier
 - Natalia chasing Clarkes for invoices for Parents Night from June 2024
-



Summary: March 2025 Monthly Meeting

- Clarifications re Donations
 - The local Dublin 15 Chapter of Cystic Fibrosis Ireland
 - Mountview Family Resource Centre in Dublin 15
 - Cheques to be handed over shortly with photo opportunity
- Thanks to Eleanor Ryan for reviewing the PA section of the website and the website will be updated in the coming weeks.
- Parental Talks being reviewed for April/May.

Mr Cronin's gave an update on school activities

- DDLETB Festival of Music: This will take place on Tuesday 4th March in the NCH. We wish the Music Department, Aoife Staunton, Karen Conlon, Sinead McCarthy & Emma Gredley, the College Choir the very best as they prepare for the 4th March.



Summary: March 2025 Monthly Meeting

- Seachtain na Gaeilge: Week commencing Monday 10th March
- Languages Week: Week commencing Monday 24th March
- Bí Cinealtá: Staff training on Wednesday 2nd April.
- Transition Year offers will be made this week /Increase in the number of applications to the LCA Programme
- Gaelic Football, 1st Year Boys were crowned Dublin champions on Friday 14th February with a great win over Malahide C.S

Policy Updates:

- Annual review of the Child Protection Policy and Counter Bullying policy - Complete
- Substance & Abuse Policy (January 2025) - Complete
- Suspension & Exclusion Policy - Complete
- New Procedures for managing Bullying in schools 2025-26 Bí Cineálta – Procedures to Prevent & Address Bullying Behaviour for Post Primary Schools
- AUP _____
- RSE & SPHE (Parents Voice



Summary: March 2025 Monthly Meeting

School Self Evaluation:

- Year 2 of Inclusion Theme – Belong 2 LGBTQ+ Quality Mark – Received news that the College will be a recipient of the award in Dun Laoghaire on the 14th March.
- Next steps- Inclusion in the Classroom – Differentiating for the more able student.

Update on Building Programmes - Communication from Buildings Section Head Office

Update on Special Class (DDL ETB January 2025)

- Actavo are not involved in the conversion works.
- A fee is currently being agreed with the existing Design Team to undertake the works in science labs.

March 2025

- New build scheduled to be commissioned for use by the first week in April
- Seeking access to grants to furnish new building.

Design team yet to be appointed for reconfiguring of Rooms 3&4.

- Next Meeting Monday 7th April @ 7:30pm - Recruitment for Plant Sale Volunteers



Role of Parents Association – New Attendees

- Partnering with the school management and staff
- Arrange talks of interest for parents throughout the academic year
- Mock interviews
- Readers for inhouse exams
- Policy review for school – parental input
- Deb Committee
- Coffee mornings
- Fundraising & fun – e.g. plant & uniform sales
- Lobbying i.e. College extension

- Strategic plans



Timetable of PA Activities

- Request for list of activities of the PA
 - When required
 - How much time required
 - Share with other parents to support recruitment drive
 - Amend as and when required i.e. new ideas
 - Email contact for PA → pacastleknockcc@gmail.com



Timetable of PA Activities

Activity	Duration of event	Time Required	Time of Year	Training	Contact
Plant Sale	Pre-Event: posters setup, delivery of flyers, buying plants, , licence from Fingal for posters, limits on cash machine etc The event: 2 days + ½ day to setup	0-5 hours before event ½ day -> 2.5 days weekend of event	Early May – weekend after bank holiday (10 th /11 th May 2025)	N	PA
Uniform Sale	Online event	A few hours + and a group in place	3 rd week June & early September	N	Tina Gao/PA
Mock Interviews	1 evening circa 2-3 hours	2-3 hours +30 min preparation	Late October	N	Lorraine Hagerty /PA
Policy Reviews	A few hours 1-2 policies a year	3-4 hours a) pre policy meet, b) policy sent out for review and c) post review meeting with recommendations	Autumn & Spring	Y	PA / John Cronin
Raffle	Licence from Gardai for raffle, print tickets, ask suppliers/local businesses/parents for prizes/sponsorship	1-5 hours	Mar-May	N	PA/Karen Kearney/ Jacqueline Moloney
Transition Year Pool	A few hours	A few hours	Autumn & Spring	N	SC
Coffee Mornings	2 hours	2-3 hours	Autumn	N	Denise Doyle
Strategy Group	1 year +	TBC	N/A	N	John Goodwin & others
Readers	2 hours per exam (3 rd and 6 th years) and depends on how many exams you do	2 hours per exam	November & Feb	Y	PA/Sinead Morrissey Fallon/ Ms. Mairead O'Halloran
Debs Committee		TBC		N	Graine Kehoe / Claire Conroy
Parental Talks	2 per annum	2-3 hours	Autumn & Spring	N	John Goodwin/ CCC Rep ??



Finance Update

CCC Parent Association

Income & Expenditure Report April 2025

PA Account Summary

Opening Balance 1/2/2025 €9,316.66

Income:

Bool Technologies donation	€100.00	
Examcraft donation	€100.00	
Debs Ireland donation	€150.00	
AIB donation	€150.00	
Mastertech donation	€100.00	€600.00

Total Income €9,916.66

Expenditure:

Bank Fees	€10.87	
Cystic Fibrosis Charity - Cheque 500644	€2,000.00	
Mountview Family Resource Centre - Cheque 500645	€2,000.00	€4,010.87

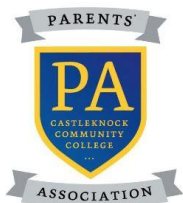
Total Expenditure €4,010.87

Closing Balance 3/4/2025 €5,905.79

Future Expected Transactions

Clarks Parents night estimate	-€800.00	
New banner & Stickers for posters	-€150.00	
Cable Ties for posters	-€87.45	
Carpenter donation	€100.00	
Abbey Badges	€50.00	
Stephen Malone Painting donation	€200.00	
Centra Sponsorship	€1,000.00	€312.55

Future Expected Balance €6,218.34



Uniform Sale Donations

- Donations made on Monday 10Th March
- 2 Cheques for €2,000 were made to
 - The local Dublin 15 Chapter of Cystic Fibrosis Ireland
 - Mountview Family Resource Centre in Dublin 15
 - Margaret McLoughlin (MFRC) & Bernie Priestley (CF) were delighted and very appreciative of the donations
- Plan to visit the Mountview Family Resource centre
 - They are also **looking for Board members** with Finance/Compliance experience if you are interested



Uniform Sale Donations



A BIG Thank you to CCC.

We are so grateful to be one of the two community projects selected to receive a donation from your Annual Fundraising School Uniform Sale.

Thank you to Castleknock Community College for your very Generous donation of €2,000 towards the activities at Mountview FRC.

Thank you to the board of management at CCC.

We also want to congratulate Cystic Fibrosis.



General Updates

- Pictures for PA Website update, following narrative review by Eleanor Ryan
 - Parental Talks
 - Uniform Sales
 - Monthly Meetings
 - Coffee Morning
- Parental Talks being reviewed for April/May.



College Update

John Cronin – Principal



AOB



THANK YOU PARENTS

Next Meeting Monday 28th April @ 7:30pm
Distribution of Flyers

