



CCC Parents Association Meeting 26th May 2025

Fáilte – Mol an Óige agus Tiocfaidh sí

Agenda – 27th May 2024

- Summary PA Monthly Meeting 7th April
- Summary PA Monthly Meeting 28th April
- Role of PA
- Plant Sale Update
- Finance Update
- Uniform Sale
- College Update – John Cronin (Principal)
- AOB



Summary 7th April Monthly Meeting

- Review of Minutes from monthly meeting on the 3rd March 2025
- Summary below of Minutes from monthly meeting on the 7th April 2025
- **Plant sale update:**
 - This meeting was to recruit volunteers
 - Update on why we are doing this and what happens to the proceeds
 - What are we selling and who we source our plant from
 - Update on preparation from last meeting on 3rd March. Get Fresh will have circa 20 pallets of boxes, first batch of posters will put up within the next few days a few days, flyers /posters finalised to be printed, €1,950 in cash received and many prizes from suppliers and local businesses
 - Raffle will be a focus plan to raise €15k in total incl coffee raffle and €10k in online sales

Summary 7th April Monthly Meeting

- This meeting is to recruit volunteers
- Update on why we are doing this and what happens to the proceeds
- What are we selling and who we source our plants from
- Push the students to Buy tickets (letter going home Thurs 10th April)
- We need lots of volunteers last year 122 parents & 44 students volunteered. The Chair asked the attendees to tell everyone about the event.

Summary 7th April Monthly Meeting

- **Regular Monthly Update:**

- Finance update, there is €5,905.79 in the account as of 3rd April and future expected transactions net of €312.55 giving a future projected balance of €6,218.34.
- Uniform sale donation's made on Monday 10th March. 2 Cheques for €2,000 were made to The local Dublin 15 Chapter of Cystic Fibrosis Ireland and Mountview Family Resource Centre in Dublin 15. Margaret McLoughlin (MFRC) & Bernie Priestley (CF) were delighted and very appreciative of the donations
- Presentation to Ms O'Halloran as a small thanks you for Maireads support to the PA

- **Mr Cronin's gave an update on school activities**

- Mr Cronin remembered Enda Mullen, former Parents Representative on the Board of Management and father of past pupils Kate Mullen and Matthew (teacher in St Patrick's National School) who passed away recently.
- Our application for the Belong to Quality Mark has been successful. The judges made the comments below congratulating the Belong To Team on our submission.



Summary 7th April Monthly Meeting

- Many thanks to the Music Department and a team of colleagues who worked so hard to make this year's Festival of Music in the National Concert Hall on Tuesday 25th February such a success.
- On Friday 21st March we welcomed three teachers from Spain who will be work shadowing in the College March as part of the Erasmus Programme.
- The College hosted its annual Seachtain na Gaeilge in the week commencing Monday 10th March.
- The College hosted a non-uniform day on Wednesday 19th March in aid of Down Syndrome Ireland and raised €2000; this was followed by a Funky Sock Day on 21st March.
- The Modern Foreign Language Teachers hosted an International Language Week commencing during the week commencing Monday 21st March.
- This Ethos Week we created a video of students explaining and showcasing our ethos and how the values being lived out here at CCC, to all classes.

Summary 7th April Monthly Meeting

- The first year boys' Basketball Team came third in the East Region and travelled to Cork on Thursday 3rd of April for the All-Ireland playoffs. The 2nd Year Boys' Basketball Team were victorious in the Dublin final on Wednesday 2nd of April.
- Attendance & Punctuality Policy - Complete
- Update on Building Programmes - Communication from Buildings Section Head Office
 - Update on Special Class (DDL ETB March 2025)
 - A fee is currently being agreed with the existing Design Team to undertake the works in science labs. The SEN classrooms will be in place for August 25. Construction programme will be circulated once a Main Contractor is appointed. Works will not impact state examinations

Summary 7th April Monthly Meeting

- New build scheduled to be commissioned for use by the first week in April.
- Seeking access to grants to furnish new building.
- Design team yet to be appointed for reconfiguring of Rooms 3&4.

Summary 28th April Monthly Meeting

- Plant sale update (*see deck from previous meeting for more detail*)
 - Progressing well
 - Volunteer no's look good for Saturday but short on Sunday but will get there
 - All outdoor poster and banners have been put up
 - Raffle needs a push as only at €870 but timing of Easter holidays is causing a timing issues
 - Volunteer recruitment
- Flyer distribution was done with only circa 700 remaining

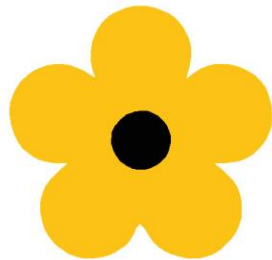
Role of Parents Association – New Attendees

- Partnering with the school management and staff
 - Arrange talks of interest for parents throughout the academic year
 - Mock interviews
 - Readers for inhouse exams
 - Policy review for school – parental input
 - Coffee mornings
 - School Musical volunteers
 - Fundraising & fun – e.g. plant & uniform sales
-
- *More details in the Appendix below*



Plant Sale Update

PLANT SALE



CASTLEKNOCK COMMUNITY COLLEGE



PARENTS ASSOCIATION

Sat 10th & Sun 11th May: 10am-5pm



Plan Sale Events



Plan Sale Events



Plan Sale Events

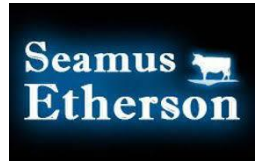


Plan Sale Events





Sponsors

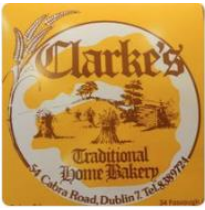


DOCKRY SOLICITORS



THE STRAWBERRY HALL PUB

PILLO HOTEL



EDEL BUTLER GRAPHIC DESIGN



STEPHEN MALONE PAINTING CONTRACTORS



GREENSTOCK made with love for you

Raffle Winners

Main Raffle

No.	Prize	Winner
1	Asus Expert Book	Gerry Ryan
2	Hp 255 G10 Notebook	Tara Kearney
3	PS5	Sue Herbert
4	Pillo Hotel Voucher	Niamh Cassidy
5	Pillo Hotel Voucher	Brian Cullinan
6	4 ball Luttrellstown Golf Club	Jennifer Dolan
7	Dockry Solicitors voucher	Maeve Doyle
8	2 ball Castleknock Golf Club	Sinéad Gleeson
9	Castleknock Hotel dinner x 2	Aline Bansal
10	Wongs voucher €100	Maria Kettle
11	Wriggle one 4 all voucher €100	David Copley
12	Grants voucher €100	Tracy McMahon
13	Bradleys Hort voucher €100	Brenda Griffin
14	Educo voucher	Anne Marie Enright
15	Wongs voucher €100	Aine Carolan
16	Mastertech one 4 all voucher €100	Jacqueline Corrigan

Main Raffle

No.	Prize	Winner
17	Grants voucher €100	Caroline Gear
18	Bradleys Hort voucher €100	Deirdre Kearney
19	Grants voucher €100	Roisin Duffy
20	Bradleys Hort voucher €100	Deirdre O'Mahony
21	Castleknock Hotel afternoon tea	David Harnes
22	Rathbourne Candle	Danielel Foy
23	Elave Hamper	Granma O'Neill
24	Castleknock Hotel & Spa facial voucher	Laura Lea
25	Rathborne Diffuser	Gerry Ryan
26	Blanch Centre voucher €50	Mark O'Sullivan
27	Angles Rest voucher €50	Keith O'Connor
28	Romayos voucher €50	Yvonne Timony
29	Hair Creations voucher €50	Nina Kotsikava
30	Itbits.ie earbuds	Quincy Yu
31	Amica voucher €20	Veronica Daly
32	Amica voucher €20	Aileen Convery

Coffee Shop Raffle

No.	Prize	Winner
1	Spar Hamper	Amy Prochnay
2	SG Education voucher €60	Mark O Sullivan
3	Blanch Shopping Ctr voucher €50	Alan O Neill
4	Romayos voucher €25	Jacqueline Moloney
5	Itbits.ie power bank	Phil Beddington
6	Itbits.ie headphones	Jackie Newman



Key Statistics from the Plant Sale & Raffle

Receipts
79% Card
21% Cash

Avg Items
per sale
4.8

Transactions
1,761 Card
468 Cash
+15% on LY

Plants Sold
9,417 +1.3% on LY
AIV €6.6 +0.2%
on LY

Compost
356 Bags
V 356 LY

AOV (card)
€30.96
-5.7% on LY

Raffle
€12.9k
+€1.5k (13%)
on LY

Volunteers
122 parents
33 Students



What Did We Sell

400 Plastic Hanging Baskets €5.6k

1,908 6 Pack Trays €7.6k

236 Potted Planters €5.6k

160 Wicker Hanging Baskets €5.6k

1,022 Geraniums €4.1k

496 Perennials €3.8k

Raffle 660 purchases and online AOV €26.3

200 Burgers & 150 Sausages



Income & Expenditure

Income
€81,984
+6.6% on
LY

Expenditure
€34,210
+0.5% on LY

Profit
€47,774
(58.3%)

Profit up 11.4% or €4.9k on LY

- Income:
 - Proceeds from Plants sale
 - Main Raffle
 - Coffee Shop
 - Cake Stall
 - BBQ
 - Coffee Shop Raffle
 - Face Painting
 - Sponsorship €3.7k (+28% on LY) & circa €4.5k in prizes
- Expenditure:
 - Cost of plants, pots & trees
 - Banner, cable ties, stickers
 - Accessories for sale
 - Cost of BBQ items
 - Sum-up fees - 1.7%
 - Idonate Fees – 1.95% +25c per transaction
 - AIB Fees – 1%



Income & Expenditure

		Plants	Compost	Coffee Shop	BBQ	Face Painting	Monster Raffle	Coffee Shop Raffle	Total
Income:	Cash	10,152	515	657	416	113	2,235	393	14,481
	Card	49,290	2,380	1,256	493	189	550	366	54,523
	Raffle - idonate						9,330		9,330
	Sponsorship Cash	2,776	135	89	42	8	564	35	3,650
	Total	62,218	3,030	2,002	951	309	12,679	794	81,984
Expenditure:	Plants & Pots	29,705							29,705
	Compost & Bark		1,635						1,635
	New Banner	80							80
	New Stickers for banner	70							70
	Cable Ties	87							87
	Stickers / Sharpies for Pricing	59							59
	3 Waterspray Bottles	12							12
	Large spray bottle	8							8
	6 Cash Boxes	18							18
	Accessories to sell - Mr Price	62							62
	Accessories purchased for Sale	267							267
	Marquee from Scouts	150							150
	Burgers & Sausages Purchase				140				140
	Purchases BBQ (buns, cans, gas etc)				368				368
	Donation	200							200
	Idonate Fees @1.95%						181		181
	Idonate Fees Transaction 25c						89		89
	Bank fees Sumup @ 1.7%	835	40	21	8	3	9	6	923
	Bank fees AIB @ 1.0%	111	6	6	4	1	24	4	156
	Total	31,664	1,681	28	520	4	303	10	34,210
Profit:	Total	30,554	1,349	1,974	431	305	12,376	784	47,774
	% Profit	49%	45%	99%	45%	99%	98%	99%	58%
	% Profit by Event	64%	3%	4%	1%	1%	26%	2%	



Learnings from 2024

- Review pricing – Yes
- Get an ice cream machine – Centra – Decided not to
- Stand – Get Fresh – Yes
- Marquee – Yes
- No need to buy concert tickets – Yes
- Raffle – just focus on those who have donated in the past 2 years – Yes
- Music outside in Marquee – Yes
- Face Painting – Yes
- Take Photos – Yes
- **Raffle we need an owner(s) – Got Additional Support**



Learnings from 2024

- Can we assign systemically Sum-up machines by area i.e. Coffee Shop, BBQ etc to support area P&L's - **Yes**
- Review Plants what went well and what didn't – **Yes, no house plants less perennials**
- Put up plant pictures for e.g. Perennials to see what they will look like in the future – **Yes stands and with product information**
- More potted planters & hanging baskets on Day 1 - **Yes**
- Promote Bio-Diversity workshop - **Yes**
- What other stalls can we have? – **Face painting/ Get Fresh/ Luttrellstown & Riverwood Bio Diversity Groups**
- What other talks can we have? - **No**

Learnings from 2024

- Draft simple fact sheet on plants to help parents - **Yes**
- Pair experts with beginners at plant stalls - **Yes**
- Drive more from the raffle only 35 more unique sales online pre Plant sale V PY, lots of upside (school/family/friends) -> AOV €21 v circa €10 last year- **Yes**
 - AIV online was €26.3 up 25% on LY
 - Online ticket purchases down 20 (5.3%)
 - Physical tickets sales up €240
- Map of Hall / signs on walls or on stands of what flowers are where – **No decided no need for it**
- Review Checkout flow/process - **Yes**

Consideration from 2025 for 2026

- Need more support
- Increase Trees sales -> high ticket €30/€100/€150
- Sell Shrubs
- Book sale?
- How can we get people engaged with Raffle earlier without SMS blitz
- More wickers hanging baskets, Hydrangeas, Lavender
- Sell ice creams
- No Marquee or promote

Consideration from 2025 for 2026

- More talks
 - Gardai re drugs, security traffic etc
 - Castleknock & Blanchardstown Historical Society
- Print Stickers for Pricing
- Maybe more kids activities, balloons , bubbles etc
- Planning layout of hall – more formalised and locations for activities
- Raffle we need an owner(s)

Politicians – College Extension & Sports Facilities

- Who did we get time with to stress the importance of maintaining the momentum & what else we require re sports facilities.
 - Jack Chambers – TD Minister
 - Roderic O’Gorman - TD
 - Emer Currie – TD
 - Ruth Coppinger - TD
 - Siobhan Shovlin – Councillor / ETB
 - John Walsh – Councillor / BOM Chair
 - Eimear Carbone Mangan – Councillor / BOM
 - Helen Redwood - Councillor

Finance Update

	€	€
Opening Balance 03/04/2025		€ 5,799.20
Income:		
Sponsorship:		
Peak Learning Ltd	€ 100.00	
Alpine Travel	€ 100.00	
Miko Metals	€ 100.00	
Abbey Badges	€ 50.00	
Castleknock GAA	€ 100.00	
Bank transfer	€ 1.47	
Strawberry Hall	€ 200.00	
Malone Painting	€ 200.00	
Examcraft	€ 100.00	
The Carpenter	€ 100.00	
cash	€ 100.00	
cash	€ 100.00	
Get Fresh	€ 500.00	
IDonate	€ 3,045.36	
Plants Sale Cash Lodged	€ 15,723.20	
Plant Sale Cash	€ 712.70	
Plant Sale Card Payments (Sumup)	<u>€ 53,599.90</u>	€ 74,832.63
Total Income		€ 80,631.83
Expenditure		
Plant sale Chq 648 - Banners, cable ties & Ms O Hallroian gift - Accessories for sale	€ 339.44	
Plant sale Chq 647 - Accessories for sale	€ 226.00	
Floats Chq 651	€ 1,850.00	
Plant Sale cash exp - BB Q food, gas condiments and donation	€ 712.70	
Total Expenditure	€ 3,128.14	€ 3,128.14
Closing Balance as of 14/05/2025		€ 77,503.69
Future Expected Adjustments		
Expenditure		
Kilmoon Nursery Chq 646	€ 31,014.52	
Plant sale exp Chq652- Scouts Marquee	€ 150.00	
Palnt Sale exp Chq653 - Stickers, water bootles and cash boxes	€ 97.20	
Plant sale exp Chq654 - accessories for sale	€ 41.40	
Bradleys Horticulture Chq655	€ 325.00	
Clarkes Volunteers night estimate 2024	€ 800.00	
Clarkes Volunteers night estimate 2025	€ 800.00	
Cash Lodgement fees	<u>€ 156.23</u>	€ 33,384.35
Income		
Centra sponsorship	€ 1,000.00	
Energia	€ 400.00	
Finger Print	€ 100.00	
Acumen Business Solutions	€ 200.00	
IDonate	<u>€ 6,014.86</u>	€ 7,714.86
Future Closing Balance		€ 51,834.20





Uniform Sale



- Uniform Sale
 - Products **donations** required
 - Volunteers
 - Date **Saturday 21st June 9:30am - 12:30pm**
 - Volunteer meeting Tuesday 28th May
- Raised €3,759 in 2024 with Cystic Fibrosis Dublin 15 Chapter and Mountview Family Resource Centre receiving donations of €2k each
- Any questions contact email ccc.uniform.sale@gmail.com



College Update

John Cronin – Principal



AOB

- Volunteer night **Friday 6th June @7:30** please RSVP by Friday 30th May
- Are you interested in becoming an Officer of the PA
 - Full training
 - Many hands make light work
 - Rewarding
 - If would like more information Whats App John 087-2905046



THANK YOU PARENTS

Next Meeting Monday 8th September @ 7:30pm



Appendix



Timetable of PA Activities

- Request for list of activities of the PA
 - When required
 - How much time required
 - Share with other parents to support recruitment drive
 - Amend as and when required i.e. new ideas
 - Email contact for PA → pacastleknockcc@gmail.com



Timetable of PA Activities

Activity	Duration of event	Time Required	Time of Year	Training	Contact
Plant Sale	Pre-Event: posters setup, delivery of flyers, buying plants, licence from Fingal for posters, limits on cash machine etc The event: 2 days + ½ day to setup	0-5 hours before event ½ day -> 2.5 days weekend of event	Early May – weekend after bank holiday (10 th /11 th May 2025)	N	PA
Uniform Sale	Online event	A few hours + and a group in place	3 rd week June & early September	N	Tina Gao/PA
Mock Interviews	1 evening circa 2-3 hours	2-3 hours +30 min preparation	Late October	N	Lorraine Hagerty /PA
Policy Reviews	A few hours 1-2 policies a year	3-4 hours a) pre policy meet, b) policy sent out for review and c) post review meeting with recommendations	Autumn & Spring	Y	PA / John Cronin
Raffle	Licence from Gardai for raffle, print tickets, ask suppliers/local businesses/parents for prizes/sponsorship	1-5 hours	Mar-May	N	PA/Karen Kearney/ Jacqueline Moloney
Transition Year Pool	A few hours	A few hours	Autumn & Spring	N	SC
Coffee Mornings	2 hours	2-3 hours	Autumn	N	Denise Doyle
Strategy Group	1 year +	TBC	N/A	N	John Goodwin & others
Readers	2 hours per exam (3 rd and 6 th years) and depends on how many exams you do	2 hours per exam	November & Feb	Y	PA/Sinead Morrissey Fallon/ Ms. Mairead O'Halloran
Debs Committee		TBC		N	Graine Kehoe
Parental Talks	2 per annum	2-3 hours	Autumn & Spring	N	John Goodwin/ CCC Rep ??

