



CCC Parents Association Meeting
8th September 2025

Fáilte – Mol an Óige agus Tiocfaidh sí



Agenda – 8th September 2025

- Summary May 2025 meeting
- Role of Parents Association
- Timetable of PA activities – time required
- Volunteer night & presentation
- Uniform Sales
- Mock interviews
- Finance Update
- Coffee Morning 1st Year Parents
- Musical
- Parent Nomination to Board of Management
- Nominations Parents Association Officers
- AGM

- College update – John Cronin (Principal)
- AOB



Summary: May 2025 Monthly Meeting

- Review of Minutes from monthly meeting on the 7th of April 2025
- Summary below of Minutes from monthly meeting on the 27th of May 2025
- Update on Plant sale & raffle
 - It was a great success
 - Income of €82k and profit of €48k and circa 60 sponsors
 - Raffle 2nd year online and physical tickets still available at Plant sale €12.9k profit up €1.5k on prior year
 - There is still further opportunity with the plant sale and raffle and a list of suggested enhancements for 2026 were also presented
 - Chair met with politicians to stress the urgency of the extension and that momentum needs to be maintained and that the PA are there to support and lobby for this project.
- Finance update Treasurers report -> €77,503.69 cash on hand (14th May 2025) but with Plant sale invoices to be paid and some other funds due i.e. raffle proceeds from idonate the expected future balance is €51,834.20

Summary: May 2025 Monthly Meeting

- Uniform sale is scheduled for Saturday 21st June – product sold on the day with no preorders
- Volunteer night scheduled for Friday 6th June @7:30pm
- Also the Chair asked parents to think about becoming an officer of the PA with 4 open positions coming on stream in October and to reach out with any questions
- John Cronin gave an update on various topics
- Transition Year and the New TY Plan which will be in place in September 2025
- Senior Cycle Redevelopment will see the roll out of four new specifications in Biology, Chemistry, Physics & Business.
- The Free Book Scheme is to be extended to all senior cycle students.



Summary: May 2025 Monthly Meeting

- **Update on the Building Programmes:**
- Update on Special Class
 - The College has been directed to open up a second special class in August 2025
 - A Design team has been appointed for reconfiguration of the two Special Classes
 - The SEN classrooms will be in place for August 2025.
 - Construction programme will be circulated once a Main Contractor is appointed. Works will not impact on the state examinations
- Modular Building May 2025
 - New modular building was due to be commissioned for use by the first week in April, now expected to be handed over in early June
 - Seeking access to grants to furnish new building.

Summary: May 2025 Monthly Meeting

- Mr Cronin congratulated the senior boys' Olympic Handball Team and their coaches Mr Andrius Gerve & Mr Conor Bridgeman who were crowned All Ireland Olympic Handball Champions in April. They will now compete in the European Championships in Sweeden in early July.
- There were many other sporting successes within the College during the past few months that were also mentioned

Role of Parents Association – New Attendees

- Partnering with the school management and staff
 - Arrange talks of interest for parents throughout the academic year
 - Mock interviews
 - Readers for inhouse exams
 - Policy review for school – parental input
 - Deb Committee
 - Coffee mornings
 - Fundraising & fun – e.g. plant & uniform sales
 - Lobbying i.e. College extension
-
- Strategic plans



Timetable of PA Activities

- Request for list of activities of the PA
 - When required
 - How much time required
 - Share with other parents to support recruitment drive
 - Amend as and when required i.e. new ideas
 - Email contact for PA → pacastleknockcc@gmail.com



Timetable of PA Activities

Activity	Duration of event	Time Required	Time of Year	Training	Contact
Plant Sale	Pre-Event: posters setup, delivery of flyers, buying plants, , licence from Fingal for posters, limits on cash machine etc The event: 2 days + ½ day to setup	0-5 hours before event ½ day -> 2.5 days weekend of event	Early May – weekend after bank holiday (10 th /11 th May)	N	PA
Uniform Sale	Online event	A few hours + and a group in place	3 rd week June & September	N	Sonya MacGillivray/PA
Mock Interviews	1 evening circa 2-3 hours	2-3 hours +30 min preparation	Late October / early November	N	Lorraine Hagerty /PA
Policy Reviews	A few hours 1-2 policies a year	3-4 hours a) pre policy meet, b) policy sent out for review and c) post review meeting with recommendations	Autumn & Spring	Y	PA / John Cronin
Raffle	Licence from Gardai for raffle, print tickets, ask suppliers/local businesses/parents for prizes/sponsorship	5-10 hours	Mar-May	N	PA/Karen Kearney and new owner required
Transition Year Pool	A few hours	A few hours	Autumn & Spring	N	S
Coffee Mornings	2 hours	2-3 hours	Autumn	N	Denise Doyle
Strategy Group	1 year +	TBC	N/A	N	JG & Colm O'Grady
Readers	2 hours per exam (3 rd and 6 th years) and depends on how many exams you do	2 hours per exam	November & Feb	Y	PA/Sinead Morrissey Fallon
Debs Committee		TBC		N	Grainne Kehoe
Parental Talks	2 per annum	2-3 hours	Autumn & Spring	N	John Goodwin/ CCC Rep ??



Volunteer Night & Presentation

- Was held on 6th June with circa 50 volunteers attending
- A small thank you to all the 160 volunteers for the various PA activities throughout the year
- Cheque for **€45k** made to the college from the PA, with the proceeds used to enhance student's experience
 - Sensory Management Hub (Cubbie)
 - New PC's
 - Upgrade to Meditation Room



Uniform Sales



- June 2025 sale raised €3,762
- September Sale on Friday the 5th raised €559
- We reduced prices on some item's v prior year
- Clothes are on rails & tables for showcasing the product
- Great initiative with the current cost of living challenges
- These monies will be donated to local charities as voted by the PA
- Thanks to Sonya MacGillivray and Tina Gao along with 9 parents who organised these 2 sales



Mock Interviews

- Taking place on Thursday 6th November, interviews commence circa 6:45pm
- Interviewed LC2 LCVP & LCA students, a trial run for their LC interview and 63 students scheduled for interview in 2024
- 15-20 minutes interview , followed by 5-10 minutes feedback session
- PA works very well with the school in the organising of this event
- We would love if more students participated particularly those doing the traditional Leaving Cert course where they will gain valuable life skills
- Please volunteer only 2 hours on the night and 30 mins prep time, email the PA if you can support



Organised by Lorraine Hagerty, it's a significant undertaking, this is Lorraine's last year so **seeking someone to support Lorraine this year**

Finance Update

CCC Parent's Association Income and Expenditure Report May-September 2025

	€	€
Opening Balance 14/05/2025		€ 77,503.69
Income:		
<i>Sponsorship:</i>		
Centra sponsorship	€ 1,000.00	
Cash Sponsorship:	€ 200.00	
Idonate (Raffle)	€ 6,024.43	
School Uniform Sale June - Card Payents (Sumup)	€ 2,680.90	
School Uniform Sale June - Cash	<u>€ 1,035.40</u>	€ 10,940.73
Total Income		€ 88,444.42
Expenditure		
Palnt Sale exp Chq653 - Stickers, water bootles and cash boxes	€ 97.20	
Plant sale exp Chq654 - accessories for sale	€ 40.76	
Bradleys Horticulture Chq655	€ 325.00	
Kilmoon Nursery Chq 500646	€ 31,014.52	
School Donation Chq 500649	€ 45,000.00	
Plant sale exp Chq652- Scouts Marquee	€ 150.00	
Bank Fees and charges	€ 113.32	
The Carpenter Volunteers night	€ 316.48	
Total Expenditure	€ 77,057.28	€ 77,057.28
Closing Balance as of 31/08/2025		€ 11,387.14
Future Expected Adjustments		
Expenditure		
Clarke's Volunteers night estimate 2024	€ 800.00	
Clarke's Volunteers night estimate 2024	€ 800.00	
Uniform Sale Charitable Donations	<u>€ 4,268.08</u>	€ 5,868.08
Income		
School Uniform Sale September - Card Payents (Sumup)	€ 425.00	
School Uniform Sale September - Cash	<u>€ 134.00</u>	€ 559.00
Future Closing Balance		€ 6,078.06



Coffee Morning

- Taking place on a Friday 3rd or 10th October at 9:30am in the College
- Parents of 1st year parents
- Communicate PA activities
- Obtain emails for PA communication
- Update from Asst Principals and Chaplain
- Parents to hopefully get to know other new parents to the College



School Musical

- Taking place Monday 20th – Thursday 23rd October in the College
- Require parents to help out over the 4 nights doing:
 - Raffle ticket sales
 - Ticket verification for admittance
 - Ushers
 - Tuck Shop supervision
 - Car park attendants
- 30 parents helped out last year at our first school musical



Parent Nomination to Board of Management

- Our current **male** parent representative on the Board of Management, Myles Byrne has served his 3-years of his tenure and wishes to seek re-election.
- In addition, Niamh Glennane our **female** parent representative is 2 years into her 3 year tenure on the BOM
- Nomination forms for the male parent rep to be emailed/posted on school website this week
- Completed form to be emailed to the PA (pacastleknockcc@gmail.com) by **Wednesday 1st October**
- All nominations should be proposed and seconded by members of the PA
- It will be put to a vote at the **AGM on 6th October** if there are more than 2 nominees



Nominations Parents Association Officers

- Currently 6 officers positions, with Densie Doyle and Natalia Andreeva stepping down after 4 years with Tina Gao and Caitriona Brennan after 2 years.
- We have **4 vacancies**:
 - Treasurer
 - Secretary
 - Assistant Treasurer
 - Assistant Secretary
- PA Officers 1 year completed of 2-year term:
 - Chairperson – John Goodwin
- PA Officers 2 years completed of first 2-year term:
 - Vice Chairperson – Stephen Connolly is going to stay in situ for another term and as per the constitution of the PA, “The tenure of the Officers shall be two academic years with an option to re-elect for a further term of 2 years”. However, will need to be proposed and seconded etc



Nominations Parents Association Officers

- Nomination forms for the 4 **open positions** to be emailed/posted on school website this week
- Completed form to be emailed to the PA (pacastleknockcc@gmail.com) by **Wednesday 1st October**
- All nominations should be proposed and seconded by members of the PA
- It will be put to a vote at the **AGM on 6th October** if there are more than 4 nominees
- If you are interested or want to find out some more email the PA or give John Goodwin a call @ **087-2905046**
- **So please volunteer if you can**



AGM

- **Monday 6th October at 8.00 pm**
- Teas and coffees from 7:45pm
- If you would like to include any items for discussion or motions under AOB
 - Please inform us in writing @ pacastleknockcc@gmail.com by **Monday 29th September 2025**



College Update

John Cronin – Principal



AOB

- Debs
 - taking place on the 9th October

THANK YOU PARENTS

Next Meeting (AGM) Monday 6th October @ 8:00pm

