



CCC Parents Association Meeting 3rd November 2025

Fáilte – Mol an Óige agus Tiocfaidh sí



Agenda – 3rd November 2025

- Summary September 2025 meeting
 - Summary AGM – October 2025
 - Role of Parents Association
 - Timetable of PA activities – time required
 - Coffee Morning 1st Year Parents
 - Debs Update
 - Finance Update
 - Astro Update - Postponed
 - 2nd Hand Uniform Sale – Charites
 - Thank you
 - Volunteers Required
 - College update – John Cronin (Principal)
 - AOB
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Summary: September 2025 Monthly Meeting

- Review of Minutes from monthly meeting on the 27th of May 2025
 - Summary below of Minutes from monthly meeting on the 8th of September 2025
 - The Chair welcomes parents attending for the first time and went through the list of activities that the PA participate in.
 - Volunteer night held in Juen circa 50 people attended with over 160 volunteers to various PA activities in the 2025/2025 academic year
 - A cheque was presented to the College for 45k with the proceeds used to enhance student's experience
 - Sensory Management Hub (Cubbie)
 - New PC's
 - Upgrade to Meditation Room
 - June Uniform sale raised €3,762, with the September Sale raising €559
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Summary: September 2025 Monthly Meeting

- Mock Interviews taking place on Thursday 6th November, This is organised by Lorraine Hagerty and this is Lorraine's last year so seeking someone to support Lorraine this year
- Finance update showed the PA have a balance of €11,387.14 but with expected outgoing for uniform sale donations and volunteer nights from 2024 and 2025 to be paid the future estimated balance is €6,078.06
- Coffee morning for 1st year parents is to take place on either Friday 3rd or Friday the 10th of October in the College.
- School Musical "Grease" is taking place Monday 20th – Thursday 23rd October in the College and we are seeking volunteers to help out with the students
- Our current male parent representative on the Board of Management, Myles Byrne has served his 3-years of his tenure and wishes to seek re-election.

Summary: September 2025 Monthly Meeting

- There are 4 Parent Association Officer vacancies, Treasurer, Secretary, Assistant Secretary and Assistant Treasurer
 - Vice Chairperson – Stephen Connolly is going to stay in situ for another term and as per the constitution of the PA, “The tenure of the Officers shall be two academic years with an option to re-elect for a further term of 2 years”. However, will need to be proposed and seconded
 - Nomination forms for the open positions and the 2 re-election positions to be emailed/posted on school website week commencing the 8th September. Completed forms to be emailed to the PA (pacastleknockcc@gmail.com) by Wednesday 1st October. All nominations should be proposed and seconded by members of the PA. The Chairperson appealed for people to volunteer.
 - Any items that members have for discussion or motions under AOB at the AGM need to inform the PA in writing @ pacastleknockcc@gmail.com by Monday 29th September 2025
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Summary: September 2025 Monthly Meeting

- **Principal John Cronin Update:**
- The new refurbished classrooms for students with special educational needs are nearing completion so were not opened in time for the start of the new academic year which was disappointing.
- 3 design options are being presented to the Department of Education in October in relation to the permanent build
- AGM will take on Monday 6th October at 8.00 pm in person in the College

Summary: AGM October 2025

- Summary below of Minutes from AGM on the 6th of October 2025, more details in the Minutes to be circulated and the AGM presentation.
- As the 2024 AGM minutes has been distributed by email in advance of the meeting they were taken as read, and as no objections were received, the minutes were approved.
- The chair went through the role of the Parents Association for new parents
- The Chair went through the activities that the PA organised and what was achieved during the previous academic year along with thanking the various people who had led these activities and to all of the parents and friends of the college, 160 of them who helped out.



Summary: AGM October 2025

- Sept 2024 to Sept 2025 Year in review:
 - Review of College policies
 - Uniform sales
 - Coffee morning 1st year parents
 - School Musical
 - Mock interviews
 - Debs
 - Learning support
 - Parental talks
 - Donation of proceeds from uniform sales
 - Plant sale & raffle
 - College extension & development
 - PA Committee Officers



Summary: AGM October 2025

- The proceeds of the 2nd hand uniform sale were given to two charities - €2,000 each
 - The local Dublin 15 Chapter of Cystic Fibrosis Ireland
 - Mountview Family Resource Centre in Dublin 15
- The plant sale and raffle was a great success this year with income of €82k and a profit of €48k up €5k (11.5% on 2024). 122 parents and friends of the College helped out along with circa 33 students in the college.
- PA donated €48,000 to the school from Plant sale 2025 that will be spent on
 - Sensory Management Hub (Cubbie)
 - New PC's
 - Upgrade to Meditation Room
- The Chair encouraged parents to support local businesses who support/sponsor the Plant Sale and Raffle
- The chair mentioned that there is still opportunity to increase funds from the raffle and plant sale along with making enhancements and improvements, a list of these is included within the presentations.
- The Chair also stressed the need for an owner(s) for the Raffle



Summary: AGM October 2025

- The PA have been actively monitoring and communicating with the College Management and our PA representatives in relation to our concerns about the new extension and resources that were promised in September 2021. This is resulting in a shortage of classrooms and resources for the existing pupils and led to a reduction in pupil intake for a number of academic years but are glad that this has now been reversed with completion of the modular build earlier this year.
- The PA is delighted that the work on the repurposing of rooms commenced over the summer break but disappointed they weren't ready for the start of the new academic year to meet our requirements under the Education for Persons with Special Educational Needs Act 2004.
- We are also pleased with the progress on the permanent build even if it is slower than we would have thought, but we are getting there. 3 design options are being presented to the Department of Education this month.



Summary: AGM October 2025

- As part of the Plant Sale the Chairperson of the PA had discussions with local TD's, Senators, and Councillors on the building concerns that the parents have but are somewhat pleased with the progress to date and would appreciate their support where required.
- The PA will continue to monitor the situation closely and as to what action we may need to take to support this project
- The Chairperson also mentioned to our elected Reps that he would like their support when a submission will be made for the special sports grant to facilitate 100% of the cost of the building of an astro pitch within the College grounds. He stressed that a community college of this size not having such a facility isn't right.
- As the College is a real community facility with circa 1,400 days pupils and a similar number of night pupils and other classes and sports clubs using the College facilities.
- Colm O Grady a parent is in the process of getting quotes from a number of suppliers for the submission. Colm has experience of being involved with similar developments locally with MSB and Castleknock GAA club.



Summary: AGM October 2025

- Myles Byrne the male parent representative on the Board of Management was re-elected for a further 3 years
- Nedda Cecchinato was elected as Treasurer for a 2-year terms
- Stephen Connolly was re elected as Vice Chairperson for a 2-year term
- There are still 3 open Officer positions which is a bit disappointing
 - Secretary
 - Assistant Secretary
 - Assistant Treasurer
- The Chair thanked Mr Cronin and his team for the support during the year
- The Chair also thanked 4 Officers of the Parents Association and 2 other parents Natalia, Denise, Cathriona, Tina, Stephen, Karen and Jacqueline who devote their time, have done a fantastic job throughout the year and have been of great support to the Chair. In particular, Denise and Natalia who are stepping down after 2 terms and were of great support to the Chair when he took on the role of Chair 3 years ago.



Summary: AGM October 2025

- The Treasurer Natalia Andreeva gave an update on the income and expenditure for the year, with the cash balance increasing €1,183 on prior year to €10,280. Natalia also mentioned some outstanding bills to be paid in relation to the parents night and the donation of funds from the uniform sale to charities.
- The Principal John Cronin gave an update on the Colleges Mission Statement and Partnership
- There was an update on key communications dates & parent teacher meetings for the coming academic year.
- There was also an update on forward planning, polies reviewed and the College admissions policy
- There was also an update on the school self evaluation and improvement plan 2024/25

Summary: AGM October 2025

- Extension Works:
 - Modular Building Completed in March 2025 but not handed over to the College until August 2025
 - Building work on Special Classes did not commence until late June 2025 and completed late September.
 - Final Phase of Extension at design state – possible completion date September 2028
- The Principal provided a reconciliation of the use of funds (as donated by the Parents Association) since the last AGM in October 2024 with a current balance of €25,823.58 remaining.
- The Principal also asked for volunteers to help out at this years school musical “Grease”
- There was a special mention for Daire Macken secures Two Gold Medals for Ireland in the 100m & 400m at the European Para Youth Games in Istanbul in July



Summary: AGM October 2025

- **Chairs address**

- Thanked all of the volunteers who helped out throughout the year
- He said, we need to continue to grow the PA participation and database as the database numbers have been falling significantly with the last 3 intakes of 1st years, we will need to do a communication in the coming weeks via the College (due to GDPR) to get their contact details. He also asked for parents to spread the word about the PA
- The PA will continue to monitoring the school extension progress and supporting the college in whatever way to ensure its completion in a timely manner
- Continue to grow the Plant Sale and Raffle as opportunity still exists
- The PA is going to apply for the Sports Capital and Equipment Programme (SCEP) and be successful so that we can fund the building of an astro pitch / basketball courts on the College grounds, so mention it to your local Politicians



Summary: AGM October 2025

- Successions:
 - We need to work with Lorraine Hagerty who organises the mock interviews to get her successor in place as this academic year is Lorraine's last year
 - Backfill the 3 open Officer positions
 - Identify and onboard The Chairpersons successor
- Let us know of ideas and what You would like from the PA
- **Please Volunteer for the various Groups its very rewarding and good fun**

Role of Parents Association – New Attendees

- Partnering with the school management and staff
- Arrange talks of interest for parents throughout the academic year
- Mock interviews
- Readers for inhouse exams
- Policy review for school – parental input
- Deb Committee
- Coffee mornings
- Fundraising & fun – e.g. plant & uniform sales
- Lobbying i.e. College extension

- Strategic plans



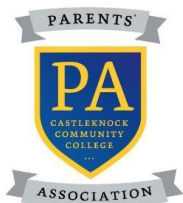
Timetable of PA Activities

- Request for list of activities of the PA
 - When required
 - How much time required
 - Share with other parents to support recruitment drive
 - Amend as and when required i.e. new ideas
 - Email contact for PA → *pacastleknockcc@gmail.com*



Timetable of PA Activities

Activity	Duration of event	Time Required	Time of Year	Training	Contact
Plant Sale	Pre-Event: posters setup, delivery of flyers, buying plants, , licence from Fingal for posters, limits on cash machine etc The event: 2 days + ½ day to setup	0-5 hours before event ½ day -> 2.5 days weekend of event	Early May – weekend after bank holiday (10 th /11 th May)	N	PA
Uniform Sale	Online event	A few hours + and a group in place	3 rd week June & September	N	Sonya MacGillivray/PA
Mock Interviews	1 evening circa 2-3 hours	2-3 hours +30 min preparation	Late October / early November	N	Lorraine Hagerty /PA
Policy Reviews	A few hours 1-2 policies a year	3-4 hours a) pre policy meet, b) policy sent out for review and c) post review meeting with recommendations	Autumn & Spring	Y	PA / John Cronin
Raffle	Licence from Gardai for raffle, print tickets, ask suppliers/local businesses/parents for prizes/sponsorship	5-10 hours	Mar-May	N	PA/Karen Kearney and new owner required
Transition Year Pool	A few hours	A few hours	Autumn & Spring	N	S
Coffee Mornings	2 hours	2-3 hours	Autumn	N	Denise Doyle
Strategy Group	1 year +	TBC	N/A	N	JG & Colm O'Grady
Readers	2 hours per exam (3 rd and 6 th years) and depends on how many exams you do	2 hours per exam	November & Feb	Y	PA/Sinead Morrissey Fallon
Debs Committee		TBC		N	Grainne Kehoe
Parental Talks	2 per annum	2-3 hours	Autumn & Spring	N	John Goodwin/ CCC Rep ??



Coffee Morning

- Took place on Friday 10th October at 9:30am in the College and circa 25 parents attended
- Parents of 1st year parents
- Communicate PA activities
- Obtain emails for PA communication
- Update from Asst Principals and Chaplain
- Parents to hopefully get to know other new parents to the College



Debs

CASTLEKNOCK CC 2025

- Graduating Class of 2025 held their debs in Bridge House Hotel in Tullamore on the 19th October
- All 210 attendees reportedly had a great night
- The 2026 Debs is booked for 23rd September 2026 in The Carnegie Court in Swords
- The college uses Debs Ireland for the ease of communication with the venue with online payment and digital ticketing being big advantages
- From 2026 Grainne Kehoe will be looking for a parent to shadow her with a view to taking over in 2027



Finance Update

CCC Parent's Association Income and Expenditure Report May-September 2025

	€	€
Opening Balance 31/08/25		€11,387.14
Income:		
<i>Sponsorship:</i>		
03/09/2025 Uniform sale (from sumup)	€0.92	
09/09/2025 Uniform sale (from sumup)	€417.83	
14/10/2025 Bake sale (from sumup)	€72.20	
20/10/2025 Uniform sale (cash)	€135.00	
Total income	€625.95	€12,013.09
Expenditure		
25/09/2025 Insurance renewal	€300.00	
29/09/2025 Fee qtr to 29/08	€11.51	
30/09/2025 Stamp duty	€1.00	
Total Expenditure	€312.51	€11,700.58
Closing Balance as of 20/10/2025		€11,700.58
Future Expected Adjustments		
Expenditure		
Clarks Volunteers night estimate 2024	€800.00	
Clarks Volunteers night estimate 2024	€800.00	
Donation to Pieta House	€105.00	
Total income	€1,705.00	€9,995.58
Income		
Cash donation to Pieta House	€105.00	
School Uniform Sale September - Cash	€9.00	
Total income	€114.00	€10,109.58
Future Closing Balance		€10,109.58



Astro Update

- Colm O'Grady to give an update on options and support required

2nd Hand Uniform Sale – Charities Selection



- €4,000 to be given to two charities - €2,000 each to
 - The local Dublin 15 Chapter of Cystic Fibrosis Ireland
 - Mountview Family Resource Centre in Dublin 15
- In January the PA decided an annual review of where uniform sale proceeds is going to be donated will be implemented
- We need suggestions of charities if you can email the PA
- **Volunteer required** to do due diligence on these charities and report back in December (we can share last years review)
- At December PA meeting we will vote



Thank You

- 23 volunteers who helped out at the school musical
- 29 parents who volunteered as interviewers for this years Mock Interviews this Thursday.



Volunteers Required

- **Mock Interviews:** This is Lorraine Hagerty's last year so seeking someone to takeover from Lorraine
- **2nd Hand Uniform Charities** , Volunteer required to do due diligence on these charities and report back in December (we can share last years review)
- Volunteer to organise **Parental Talks** (in Dec & new year)we have some suggestions
- Require **3 PA Officers**
 - Secretary
 - Assistant Secretary
 - Assistant Treasurer



College Update

John Cronin – Principal



AOB

- Plant Sale – Saturday 9th and Sunday 10th May

THANK YOU PARENTS

Next Meeting (AGM) Monday 8th December @ 7:30pm

