



Castleknock Community College

Our Annual Digital Learning Plan

School Year 2025 - 2026

This document records the outcomes of our current digital learning plan, including targets and the actions we will implement to improve teaching, learning and assessment practices using digital tools. This plan was informed by the Department of Education's 'Digital Strategy for Schools to 2027 and the Digital Learning Framework.

1.1 School Details:

- Castleknock Community College is part of the Dublin and Dún Laoghaire Education and Training Board and was established in 1995.
- Our college is a co-educational post-primary school catering to an ever-increasing population growth within the greater Castleknock area. A comprehensive academic curriculum is promoted in addition to a wide-ranging programme of extra-curricular activities.
- Conscious that our college is situated in an area where education is valued and expectations are high, the challenge has been to set standards which will command the respect and the pride of the community.

1.2 School Digital Learning Vision:

Our Vision for the use of Digital Technology at Castleknock Community College

- At Castleknock Community College we are committed to giving our students opportunities that will allow them to think critically and creatively, innovate and adapt to change.
- We recognise the potential of digital technologies to enhance and deepen teaching and learning.
- Technology can be used for assessment in many ways to enhance inclusion and learner participation.
- We wish to equip our students to become competent and confident users of digital technologies. We endeavour to empower them to become informed and responsible citizens and develop transferrable skills which will prepare them for future life.
- Our Vision for the use of Digital Technology will reflect the core values of our College: Courtesy, Respect and Responsibility so that all members of the College Community will use digital technology in an ethical and responsible manner.

1.3 Brief account of our strengths with regard to digital technologies for teaching, learning and assessment in our school:

- One-to-One Devices for all students from First Year 2023.
- Digital Wellbeing Programme for First & Second-Year Students.
- Guidelines for use of smart phones in class in years that do not have one-to-one devices.
- Digital Team support colleagues with use of digital equipment.
- The majority First Year Students surveyed in December 2023 reported satisfaction with use of devices in school and confidence with using their devices.
- The roll out of one-to-one devices was mentioned as a source of satisfaction for teachers surveyed in 2024.
- Digital student leader team established to mentor younger students.

1.4 Brief account of the school's digital technologies infrastructure:

- Three Computer Rooms with 30 desk top computers. Room 26 upgraded in 2024 and plans to upgrade Rooms 17 & 15 in 2025.
- Each classroom equipped with a desktop computer, interactive whiteboard/data projector.
- Wifi upgraded in 2024.
- Class set of iPads.
- LCA Devices: LCA1 (Surface Go) LCA2 (Lenovo yoga).
- Set of Laptops for use in State Examinations.
- Staff Room Equipped with desktop computers.
- Network Printing system.
- College Canteen equipped with screen and data projector.
- Conference Room equipped for remote presentations.
- Additional computers were purchased for the summer state exams in March 2025
- 20 additional devices were leased from Wriggle for all of the SNA's and a number of new staff.

2. The focus of this Digital Learning Plan

We undertook a digital learning evaluation in our school during the period *2024 to 2025*. We evaluated our progress using the following sources of evidence:

Various Microsoft Forms surveys to students and staff and parents

- Staff survey January 2025
- Student survey January 2024
- Parents Survey January 2024
- School SELFIE August 2024
- Staff Survey May 2023

2.1 Our previous digital learning plan(s) led to the following developments:

- The Digital Learning Team has expanded and is available to provide CPD for staff.
- The rollout of one-to-one devices to first year students in 2023 and 2024.
- The development of a Five-Year Digital Strategy for the student device project.
- All staff have a personal device which can be mirrored in any classroom.
- Our staff all use Microsoft 365 which offers an extensive range of programmes.
- CPD in Digital Technology made available to staff.

2.2 This is what we are going to focus on to improve our digital learning practice further:

- Investigate how educators can use technology to enhance and alternate the feedback given to students.
- How we can use AI to assist the development of materials and resources for staff.

3. Digital Learning Action Plan

Dimension: Learning & Teaching

Domain: Teachers' Individual Practice

Standard: The teacher selects and uses planning, preparation and assessment practices that progress students' learning

Statement(s) of Practice:

Teachers design and use a variety of digital technologies for assessment of learning and regularly evaluate their validity and reliability.

TARGET(S): *(These are generally based on learners acquiring new knowledge, skills and/or attitudes as well as the method of attainment. They should lead to improved learner outcomes).*

- To explore methods of using digital technologies to provide feedback to students in first and second year (one to one devices).
- Link with Teaching and Learning Team – using multiple modalities when giving feedback (UDL).
- Collaborative use for MS Forms for giving feedback.

ACTION (What needs to be done?)	CRITERIA FOR SUCCESS (What are the desired outcomes?)	PERSONS RESPONSIBLE (Who is to do it?)	TIMEFRAME (When is it to be done by?)	ACTION COMPLETE D?
Find what ways staff are using digital technology to give feedback to students	Identify one highly effective feedback that the team will focus on.	Digital Team	December – January	Yes
Presentation made to staff to showcase several programmes which can be used to give formative feedback.	A method which will save time, will give students quality feedback and can be shared with department.	Digital Team	January	Yes
Survey staff to find out if they want more information and training.	Establish staff who are interested and organise some Teach meet sessions.	Digital Team	January - April	Yes
Introduction to AI for learning & teaching	Design and share exemplars amongst our colleagues.	Digital Team	January - April	Yes
Embed Senso with short staff training.	Consistent use and improved classroom focus.	Digital Team	September-October	
Create early-finisher QR code tasks.	Students self-direct into extension tasks.	Digital Team & Departments	September-May	
Update Padlet templates, guidance and content.	Enhanced use for reflection and collaboration.	Digital Team & Departments	September–May	
Publish Tech Tips and run targeted CPD.	Improved staff digital confidence.	Digital Team	September-May	

MONITORING & EVALUATION PROCEDURES

How are we going to monitor our progress? Do we need to make adjustments? Have we achieved our target(s)? How do we know?

- Surveying staff on a regular basis.
- Allowing staff time to collaborate in smaller groups to use various digital technologies.
- Digital Team meeting on 13th February 2025: Plan for Safer Internet Lesson & Planning Staff Development- Invitation to Professor Dylan William Webinar to Digital Team
- Regular staff digital-skills surveys.
- Department collaboration time.
- Digital Learning Team reviews.
- Feedback collected after CPD sessions.

- Monitoring Senso usage and support needs.

Actions are specific, measurable, achievable, realistic and timebound (SMART) activities that will be required to achieve that target.